

**REQUEST
FOR
PROPOSAL
NO. 005 260000000003**

**Alabama Department of Corrections
Therapeutic, Education, & Reentry Facility**

**Alabama Department of Corrections
Legal Division
301 South Ripley Street
Montgomery, AL 36104**

August 7, 2026

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SECTION I

INTRODUCTION

The Alabama Department of Corrections (“ADOC”) announces this Request for Proposal (“RFP”) to all eligible and interested parties for the opportunity to submit a proposal, in accordance with the requirements herein, for the operation and management of one (1) or more Therapeutic Education Reentry Facility(ies) in Columbiana, Alabama. The agreement period for this RFP is intended to be two (2) years with the option for three (3) mutually agreed upon one (1) year renewals. You are invited to submit a response in accordance with the requirements of this RFP, which are specified in Section V of this RFP.

The ADOC seeks responses from private Suppliers to provide intensive, residential substance abuse and cognitive behavioral programming and reentry programming in one (1) or more medium custody residential facility(ies), including, but not limited to, the following: security services; correctional administrative services; medical, dental, and mental health support services; educational services; programming services, including life skills and recidivism reduction programming; food services; reentry preparation and services; and all other applicable services or programs required by law or as agreed upon by the parties.

The current estimate is that approximately six hundred fifty (650) male inmates, which are designated as medium and/or minimum security level, with the option to designate one hundred twenty-five (125) of those beds as female beds if needed, will be placed in a secure Therapeutic Education Reentry Facility or Facilities. These numbers, however, are an estimate only and should not be considered a guarantee for any contract resulting from this RFP. The Facility or Facilities proposed must be fully operational and ready to accept inmates no later than December 1, 2026, or at such other date as the parties may mutually agree. The Facility or Facilities must be in Columbiana, Alabama.

All responding parties must be able to provide stand-alone services with minimal support from the ADOC to the specified ADOC offender populations that will, at a minimum, comply with federal and state law, American Correctional Association (ACA) and ADOC standards as may be defined in the Administrative Regulations, policies, and procedures of the ADOC, as well as other nationally recognized standards. When differences exist between standards, the higher standard as defined by the ADOC will prevail. The specified requirements and standards will serve as the benchmark for monitoring the proposing party’s facility operation and management.

Each sealed, notarized proposal must be accompanied by a Guarantee payable to the State of Alabama consisting of a cashier’s check, other type bank certified check (personal or company checks are not acceptable), money order, or surety bond issued by a company authorized to do business in the State of Alabama in the amount of two-hundred fifty thousand dollars (\$250,000.00) as a Proposal Guarantee of good faith and firm proposal for ninety (90) days. The Commissioner of the ADOC, or his designee, will be the custodian. **Proposals not accompanied by this Proposal Guarantee will not be considered.**

Proposals to provide these services must be received in the ADOC Legal Division by **4:00 p.m., Central Standard Time, on August 21, 2026.**

1.1 Purpose of RFP

The purpose of this procurement is to establish a contract for the operation of one (1) or more Therapeutic Education Reentry Facility(ies) in the State of Alabama to provide intensive, residential substance abuse and cognitive behavioral programming, educational services and vocational training, and reentry preparation programming services in a medium custody residential facility for medium security inmates under the supervision and custody of the ADOC. The contracting period will be for an initial two (2) year period with three (3) one (1) year renewal options available. The contract shall not exceed a total of five (5) years.

1.2 Definitions

“ADOC,” “DOC,” or “Department” – the Alabama Department of Corrections.

American Correctional Association or “ACA” Standards – fundamental correctional practices that ensure staff and inmate safety and security; enhance staff morale; improve record maintenance and data management capabilities; assist in protecting the agency against litigation; and improve the function of the facility or agency at all levels.

Administrative Regulation (A.R.) – a copy of all non-restricted ADOC Departmental Administrative Regulations referenced in this RFP may be found on the ADOC website at: <http://www.doc.alabama.gov/Regulations.aspx>.

ADOC Communications – ADOC Communications phone number 334-612-3455.

Alabama Security Regulatory Board (ASRB) – State of Alabama licensing board that regulates contract security guards, companies, and trainers in Alabama.

Authorized Representative – any person or entity duly authorized and designated in writing to act for and on behalf of a party to this agreement or contract, which designation has been furnished to all the parties herein.

Contract – the Contract entered into by the ADOC and Selected Supplier for the provision of the services in this RFP.

Contract Monitor – the employee(s) or representative(s) of the ADOC designated to monitor operation of the Facility for Contract compliance and to coordinate actions and communications between the ADOC and the Supplier.

Correctional Services – those functions set forth in this RFP.

Court Orders – any existing or future orders or judgments issued by a court of competent jurisdiction or any existing or future stipulations, agreements, or plans entered into in connection with litigation which are applicable to the operation, management, or maintenance of the facility or related to the care and custody of inmates at the Facility.

Emergency Care – the medical or surgical care necessary to treat the sudden onset of a potentially life or limb threatening condition or symptoms which must begin within twelve (12) hours after onset. Heart attacks, strokes, poisoning, loss of consciousness, loss of respiration, and convulsions are examples of medical care emergencies.

End of Sentence or “EOS” – Denotes the minimum date in which an inmate will be housed within the ADOC based upon the calculation of his or her sentence. For the purposes of this RFP, an inmate’s EOS may be the end of his or her term, parole eligibility date, or mandatory release date.

Facility – the therapeutic education facility or facilities to be operated by the Selected Supplier in accordance with this RFP. May also be referred to herein as an “institution”.

Fiscal Year – each one-year period beginning, October 1st and ending on September 30th, that is used for budgeting and appropriation purposes by the State.

Health Care Code – the assigned classification code of an inmate’s healthcare needs, as determined by a licensed Alabama medical provider and in accordance with ADOC Office of Health Services (“OHS”) policy and procedure, A-8, *Health Coding*.

Inmate – a person who has been sentenced to the custody of the ADOC. This also includes persons from other jurisdictions who are housed in ADOC facilities pursuant to the Interstate Corrections Compact.

Inmate Day – each day an inmate is housed at the Facility, including the first, but not the last, day of incarceration as determined by the midnight count of each day.

Inpatient Care – health care received by an inmate admitted to an institution licensed and operated pursuant to law which is primarily engaged in providing health services on an inpatient basis for the care and treatment of injured or sick individuals through medical, diagnostic, and surgical facilities, where the inmate’s stay is longer than a twenty-three (23) hour period.

In-reach – Communication and collaboration with a myriad of diverse stakeholders designed to provide effective bridges from prison to community, particularly when resources, finances, and availability are finite. The scope of in-reach includes, but is not limited to, housing providers, health and mental-health providers, employers, job training, education, substance abuse service providers, faith-based community, and government and non-government entities who provide avenues to services.

Medical and Mental Health Care – all care that is not classified as emergency care which is routinely required by operating standards.

Medium Custody Inmate – an inmate considered suitable for participation in formalized institutional treatment programs, work assignments, or other activities within the confines of an institution and should be able to adapt to dormitory living or to double occupancy cells. Supervision by armed correctional personnel is required when outside of the institution.

Mental Health Care Code – the assigned classification code of an inmate’s mental health support and treatment needs, as determined by a licensed Alabama mental health provider and in accordance with ADOC Administrative Regulation 613, *Mental Health Care Coding and SMI Designation*.

Minimum Custody Inmate – an inmate that may be designated “Minimum-In” (housed in a medium custody facility or higher only), Minimum-Out (may be housed in a minimum custody facility), and Minimum-Community (approved for Work Release participation). This is the lowest custody designation in the ADOC.

Most Comparable Facility (MCF) – a facility presently operated by Supplier that is most like the facility contemplated in this RFP. If Supplier does not have a facility that it believes is comparable to that contemplated by this RFP, Supplier shall provide proposed policies, etc., in lieu of items requested from the MCF.

Outpatient Care – health care provided where the inmate remains ambulatory and is not kept in a health care facility for a period longer than twenty-three (23) hours.

Per Diem Rate – the charge per inmate, per inmate day.

RFP – this Request for Proposal, together with all amendments and addenda thereto.

Selected Supplier – any qualified corporation, legal entity, or individual chosen by the ADOC to with whom to negotiate a contract.

Standards – all applicable federal and state laws, constitutional requirements, court orders, ADOC Administrative Regulations and policies and procedures, ACA and/or National Institute of Corrections (“NIC”) standards. If there is a conflict between any of these and this RFP or the awarded contract, the more stringent shall apply, as determined by the ADOC.

State – the State of Alabama or the Alabama Department of Corrections. These terms may be used interchangeably.

Supplier – any corporation or legal entity qualified under Alabama law to respond to the RFP.

1.3 Responsibility to Read and Understand

By responding to this solicitation, Supplier will be held to have read and thoroughly examined the RFP. Failure to read and thoroughly examine the RFP will not excuse any failure to comply with the requirements of the RFP or any Contract, nor will such failure be a basis for claiming additional compensation. If Supplier suspects an error, omission, or discrepancy in this solicitation, or if Supplier has questions regarding the RFP, Supplier must notify Ms. Mandy Speirs, ADOC’s Single Point of Contact, **by 4:00 p.m. CST on August 12, 2026**, as provided in Sections 5.1.c and 5.7 of this RFP. The ADOC will issue written instructions, if appropriate, by August 18, 2026. The written responses will be posted as an amendment in the STAARS system.

1.4 Reservations

The State reserves the following rights: (1) to reject all proposals; (2) to reject individual proposals for failure to meet any requirement; and (3) to waive minor defects. The ADOC may seek clarification of the proposal from Supplier at any time, and failure of the Supplier to respond is cause for rejection. Clarification is not an opportunity to change the proposal. The submission of a proposal confers on Supplier no right of selection or to a subsequent contract. This process is for the benefit of the ADOC only and is to provide the ADOC with competitive information to

assist in the selection process. All decisions on compliance, evaluation, terms, and conditions will be made solely at the discretion of the ADOC and made to favor the State.

1.5 Cost of Preparation

The ADOC is not responsible for, and will not pay any costs associated with, the preparation and submission of Supplier's proposal, regardless of whether or not Supplier is selected for negotiations. Any costs associated with any oral presentations to the ADOC will be the responsibility of Supplier and will in no way be charged to the ADOC.

1.6 Bond Requirements

Supplier must provide a Bid Bond payable to the State of Alabama consisting of a cashier's check, other type bank certified check (personal or company checks are not acceptable), money order, or surety bond issued by a company authorized to do business in the State of Alabama in the amount of two-hundred fifty thousand dollars (\$250,000.00) with the submitted proposal. By the time of the signing of a contract, Selected Supplier must also provide a Performance Bond in the amount of ten million dollars (\$10,000,000.00) in the form of a bond or other form acceptable to the ADOC. The Performance Bond will be in force for the life of the contract. A breach of the contract by Selected Supplier will cause the Performance Bond to become payable to the State of Alabama. The ADOC will be the named recipient of the Performance Bond.

1.7 Supplier Contact

The ADOC will consider the person who signs Supplier's proposal the contact person for all matters pertaining to the proposal unless Supplier designates another person in writing.

1.8 Evaluation and Selection

The ADOC will evaluate all proposals using the criteria outlined in Section V 5.9 Evaluation Criteria.

1.9 Cost of the Contract

The total cost of the contract shall be a fixed fee as included in the proposal. The total price of the contract will include a per inmate, per day per diem rate based upon the level of programming provided, as well as an annual rental amount for vocational training and classroom space for adult education as set forth in this RFP.

1.10 Contract Negotiations

Selected Supplier may be required to enter into contract negotiations if the ADOC believes such is necessary or desirable. If an agreement cannot be reached to the satisfaction of the ADOC within thirty (30) days of notification of intent to negotiate, the ADOC may reject Selected Supplier's proposal or revoke the selection and begin negotiations with the next Selected Supplier.

1.11 Entire Agreement

The Contract shall include the provisions in this RFP and any addendum or attachments thereto and may include the relevant portions of the Selected Supplier's proposal that are expressly agreed upon and adopted by the ADOC. Any proposed changes, as well as the final contract, must be approved and signed by the appropriately authorized State and ADOC officials.

1.12 Communications

- A. From the date of receipt of this RFP until a binding contractual agreement exists with Selected Supplier, or at such time as the State rejects all proposals, all communications between the ADOC and the Suppliers will be formal, as provided in this RFP or as requested by the ADOC. Formal Communications shall include, but will not be limited to:
 - 1) Written Requests for Clarification/Information, consistent with Sections 5.1.c and 5.7;
 - 2) Intention to Submit Proposal;
 - 3) Oral Presentations; or
 - 4) Negotiations.
- B. All formal inquiries for information should be directed to the Single Point of Contact, Ms. Mandy Speirs, by email at Mandy.Speirs@doc.alabama.gov, and include in the subject line "RFP 005 26000000003: Therapeutic Educational Reentry Facility."
- C. Failure to comply with this provision could result in disqualification of Supplier from continuing in this process.

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SECTION II

GENERAL TERMS AND CONDITIONS

2.1 Proposal Conditions

A. By signing a proposal, Supplier agrees to be bound by all terms and conditions of the RFP. Any exceptions to the specified terms and conditions must be clearly set forth within Supplier's proposal and are subject to the acceptance of the State.

B. All Supplier proposals will remain firm and unaltered for ninety (90) days after the proposal due date shown or until the contract is fully executed with any Supplier, whichever is earlier. An exception to the criterion will be if the Supplier is engaged in contract negotiations, then that Supplier will be allowed to make proposal modification(s) only in accordance with a request by the ADOC.

C. Supplier's provision of services must comply with the standards of the American Correctional Association (ACA), National Commission on Correctional Health Care (NCCHC), Alabama Department of Public Health (ADPH), the Americans with Disabilities Act (ADA), the Alabama Department of Mental Health (ADMH), the Alabama State Fire Marshal's Office, and other standards as may be defined in ADOC Administrative Regulations.

D. If any requirement of the RFP exceeds the standards or requirements of the ACA, NCCHC, ADPH, ADA, ADMH, the Alabama State Fire Marshal's Office, or ADOC Administrative Regulations, the requirements of the RFP will prevail. Any exception to this requirement must be specified in the awarded contract, or through a subsequent written mutual agreement, and be signed by the authorized representative of Supplier and the State.

E. The State of Alabama may make such reasonable investigations as deemed proper and necessary to determine the ability of Supplier to perform the services, and Supplier shall furnish to the State all such information and data for this purpose as may be requested. The State further reserves the right to reject any proposal if the evidence submitted by, or investigations of, such Supplier fail to satisfy the State that such Supplier is properly qualified to carry out the obligations of the awarded contract and to provide the services contemplated therein. For the avoidance of doubt, this includes, but is not limited to, site tours of the proposed Facility(ies) to ensure compliance with the RFP.

F. Suppliers may be asked to submit further financial information to prove financial responsibility. Any such financial responsibility documents will be kept confidential if a "REDACTED" copy is also submitted, as provided in Section 5.2.c.5, unless otherwise required by law.

G. Upon the award of, or the announcement of the decision to award, a contract, the Alabama Department of Finance will inform the selected Supplier in writing.

H. Only the final results of the ADOC Evaluation Committee may be considered public. Any work papers, individual evaluator or consultant comments, notes, or scores are not open record.

The final results of the ADOC Evaluation Committee will not be publicly available until a final contract has received all necessary approvals.

I. The ADOC reserves the right to modify the requirements of the RFP or the Contract by: (1) changing the operational requirements or time frames; (2) adding or deleting tasks to be performed or equipment to be provided; (3) adjusting the inmate populations; and/or (4) making any other modification deemed necessary by the ADOC.

J. Any changes in Supplier's proposed program or pricing in response to an ADOC request, as provided in Section 2.1.i, are subject to acceptance by the ADOC. In the event price changes or proposed service changes in response to an ADOC request are not acceptable to the ADOC, Selected Supplier's pre-award status may be rescinded. At the option of the State, another selection for pre-award may be made from the Suppliers that submitted a proposal, or the State may open the process to re-negotiations based upon the new specifications.

K. Any alternate proposal submitted by Selected Supplier, which in the opinion of the ADOC best satisfies the ADOC's requirements, may be considered and substituted for Selected Supplier's initial proposal, either in whole or in part.

L. Deadlines and other critical dates in this RFP have been provided in Attachment E. For any discrepancies between Attachment E and the dates included in this RFP, Attachment E will prevail. Failure to strictly adhere to these deadlines and other critical dates may result in disqualification of Supplier.

2.2 Contract Terms

A. The Contract will be comprised of this RFP, relevant portions of the Selected Supplier's proposal that are expressly adopted by the ADOC, and any changes or modifications made during the negotiation process. The contract, including any attachments, will constitute the entire contract between Selected Supplier and the ADOC. The executed contract and any renewal thereof are subject to review and approval by the Chief Procurement Officer, Contract Review Legislative Oversight Committee, and the Governor of the State of Alabama. Modifications and waivers must be in writing and signed or approved by authorized representatives of Selected Supplier and the State to be binding. Amendments or modifications may also be subject to review and approval, in accordance with State Law.

B. No interpretation of any provision of the RFP or the Contract, including applicable specifications, is binding on the ADOC unless furnished or agreed to in writing by the ADOC.

C. The length of the contract shall be two (2) years with three (3) mutually agreed upon one (1) year renewal options. The total contract, including any renewal, may not exceed five (5) years. If the commencement of performance is delayed because the ADOC does not execute the contract on the start date, the ADOC may change the start date, end date, and milestones to reflect the delayed execution.

D. The ADOC will not be liable to pay Supplier for any supplies provided, services performed, or expenses paid related to the contract incurred prior to the beginning of, or after the ending of, the term of the contract.

E. Selected Supplier will be responsible for the payment of any and all applicable state, county, municipal, and federal taxes, including sales tax, and any other taxes imposed by other governmental entities so authorized.

F. Supplier covenants that it has disclosed to the ADOC, and agrees it is under a continuing obligation to disclose, financial or other interests (public or private, direct or indirect) that may be a potential conflict of interest or that may conflict in any manner with Supplier's obligations under the Contract. Supplier covenants that it will not employ any person with a conflict to perform under the Contract. Supplier further covenants that no person has an interest in Supplier or in the contract that would violate Alabama law.

G. A contract shall not be assignable by Supplier, in whole or in part, without the written consent of the ADOC. Any agreement to assign any portion of the Agreement shall not constitute a waiver by the ADOC to consent to any subsequent assignments.

H. Selected Supplier shall be an independent contractor. Selected Supplier, its agents, sub-Supplier(s), and employee(s) will not be considered to be agent(s), distributor(s), or representative(s) of the ADOC. Further, neither Selected Supplier nor any employees of Selected Supplier will be entitled to participate in any retirement or pension plan, group insurance program, nor will not be entitled to the benefits of the State Merit System under this Agreement.

I. Selected Supplier, who executes the awarded contract for service, is contractually responsible for the total performance of the contract. Subcontracting may be allowable at the sole discretion of the ADOC, but it must be disclosed as a part of the proposal or otherwise approved in advance by the ADOC. Any approval by the ADOC of any subcontract or subcontractor shall not constitute a waiver by the ADOC to consent or approve any other subcontract or subcontractor. Any subcontract shall be subject to the following conditions:

- 1) Any sub-Supplier providing services required in the RFP or in the awarded contract will meet or exceed the requirements set forth in the RFP.
- 2) The ADOC will not be bound to any terms and conditions included in any Supplier or sub-Supplier documents. No conditions in sub-Supplier documents in variance with, or in addition to, the requirements of the RFP or the awarded contract will in any way affect Selected Supplier's obligations under the contract resulting from this RFP.

J. Selected Supplier will remain fully responsible for the negligent acts and omissions of its agents, employees, and/or sub-Suppliers in their performance of Selected Supplier's duties under the Contract. Selected Supplier represents that it will utilize the services of individuals skilled in the profession for which they will be used in performing services hereunder. In the event that the ADOC determines that any individual performing services for Selected Supplier is not providing such skilled services, the ADOC will promptly notify Selected Supplier and Selected Supplier will replace that individual.

K. Selected Supplier, or its employees who perform services requiring a license or certification, will have and maintain said required licenses or certifications.

L. If Selected Supplier is unable to secure or maintain individuals named in the contract to render the services set forth in the contract, Selected Supplier will not be relieved of its obligations to complete performance. The ADOC, however, will have the option to terminate the contract upon written notice to Selected Supplier.

M. Upon request, Selected Supplier will meet with the ADOC for the purpose of reviewing Selected Supplier's performance under any Contract. Selected Supplier will be asked to explain deviations, discuss problems, and mutually agree upon a course of action to improve the execution of the Contract.

N. Selected Supplier will consult with and keep the ADOC fully informed as to the progress of all matters covered by the Contract. Selected Supplier will promptly furnish the ADOC with copies of all correspondence and documents prepared in connection with the services rendered under the Contract. Upon request, Selected Supplier will arrange, index, and deliver all correspondence and documents to the ADOC.

O. All documents, materials, or data developed as a result of work under the Contract will be the property of the ADOC. The ADOC will have the right to use and reproduce any documents, materials, and data, including confidential information, used in or developed as a result of Selected Supplier's work under the awarded contract. The ADOC may use this information for its own purposes. Selected Supplier is required to have the rights to utilize any documents, materials, or data provided by Selected Supplier to fulfill requirements of the RFP. Selected Supplier will keep confidential all documents, materials, and data prepared or developed by Selected Supplier or supplied by the ADOC.

P. Selected Supplier will supply all billings, records, evidence of services performed, or other documents as may be required for review and audit by the ADOC. Licensed materials, used as a part of fulfilling the requirements of the awarded contract, will be considered a trade secret to Licensors, provided that such materials are marked as confidential or in such a way that the ADOC can reasonably determine that they are licensed.

Q. Selected Supplier and its sub-Suppliers will maintain books and records related to the performance of the contract or subcontract and necessary to support amounts charged to the ADOC in accordance with applicable law, terms and conditions of the contract, and generally accepted accounting practices. Selected Supplier will maintain these books and records for a minimum of three (3) years after the completion of the contract, final payment, or completion of any contract audit or litigation, whichever is later. All books and records will be available for review or audit by the ADOC, its representatives, and other governmental entities with monitoring authority upon reasonable notice and during normal business hours. Selected Supplier agrees to cooperate fully with any such review or audit. If any audit indicates overpayment by the ADOC, Selected Supplier will immediately remit all amounts that may be due to the ADOC. Failure to maintain the books and records required by this Section will establish a presumption in favor of the ADOC for the recovery of any funds to the ADOC under the contract for which adequate books and records are not available to support the purported disbursement.

R. Billing

- 1) Supplier shall provide a monthly invoice utilizing one standardized format. All invoices shall begin on the first day of the month and end on the last day of the month. The invoice shall include but not limited to the following: Category of programming services provided by inmate, to include inmate name, inmate AIS, arrival date, departure date, and number of inmate days of programming/services provided.
- 2) Supplier will not bill for any taxes unless a statement is attached to the bill identifying the tax and showing why it is legally chargeable to the ADOC. If it is determined that taxes are legally chargeable to the ADOC, the ADOC will pay the tax as required. State and federal tax exemption information is available upon request. The ADOC does not warrant that the interest component of any payment, including installment payments to Supplier, is exempt from income tax liability.
- 3) Supplier will be in compliance with applicable tax requirements and will be current in payment of such taxes.
- 4) Payments delayed by the ADOC at the beginning of the fiscal year because of the appropriation process will not be considered a breach. While the State has not historically delayed payments at the beginning of the fiscal year, such a circumstance will not constitute a breach by the ADOC.
- 5) The ADOC will not be liable to pay Supplier for any supplies provided, services performed, or expenses for the supplies and services, subject on the contract, incurred prior to the beginning of, or after the end of, the term of the contract.
- 6) Payments will be made to conform to State fiscal year requirements notwithstanding any contrary provision in the Contract or order. This may include prorating payments that extend beyond the end of the fiscal year for the ADOC.
- 7) Vendors must be registered in the State of Alabama Accounting System (STAARS) and Alabama Buys to receive payment.

S. If any term or condition of the contract is declared void, unenforceable, or against public policy, that term or condition will be ignored and will not affect the remaining terms and conditions of any Contract, and such contract will be interpreted as far as possible to give effect to the parties' intent.

T. Changes may be made to the Contract in any of the following ways:

- 1) The parties may agree in writing to modify the scope of the Contract. An increase in the price or extension of time of the contract resulting from such modification or extension shall be agreed to by the parties as a part of their written agreement to modify the scope of the Contract and may be subject to the process set forth in Section II 2.2 A.
- 2) The ADOC may order changes within the general scope of the Contract at any time by written notice to selected Supplier. Changes within the scope of the Contract include, but are not limited to, modification of the services or programs offered. Selected Supplier shall

comply with the notice upon receipt. Selected Supplier shall be allowed to adjust pricing to compensate for any additional costs or savings incurred as the result of such order. Said compensation shall be determined by mutual agreement of the parties in writing and may be subject to the provisions of Section II 2.2 A.

3) Throughout the duration of the Contract, selected Supplier may suggest changes within the scope of the Contract that include, but are not limited to, modification of the services or programs offered that may become available. Upon mutual agreement, selected Supplier may adjust pricing to compensate for any additional costs or savings incurred as the result of such order. Said compensation shall be determined by mutual agreement of the parties in writing and may be subject to the provisions of Section II 2.2 A.

U. The State may terminate or cancel any Contract without penalty to the State, or further payment required, in the event of:

1) Any breach of the Contract that, if susceptible of being cured, is not cured within thirty (30) days of the State giving notice of breach to selected Supplier including, but not limited to, failure of selected Supplier to maintain covenants, representations, warranties, certifications, bonds, and insurance, failure to perform the services according to the specifications required in the RFP or subsequent Contract, and/or failure in any respect to perform the service requirements of the RFP or subsequent Contract with promptness and diligence.

a) If ADOC cancels or terminates a Contract under this Section, ADOC may also withhold any monies then or next due to selected Supplier; provide such materials, supplies, equipment, and labor as maybe necessary to complete said work and bring the rendition of the services up to the specification and standards required in the RFP or Contract and pay for same. Selected Supplier will immediately remit the amount so paid upon the presentation of documentation from the ADOC.

2) Commencement of a proceeding by or against selected Supplier under the United States Bankruptcy Code or similar law, or any action by selected Supplier to dissolve, merge, or liquidate;

3) Material misrepresentation or falsification of any information provided by Supplier in the course of any dealing between the State and Supplier or between Supplier and any State agency, to include information provided in Supplier's proposal;

4) For the unavailability of funds appropriated or available to the ADOC. The ADOC will use its best efforts to secure sufficient appropriations to fund the Contract. However, obligations of the ADOC hereunder will cease immediately, without penalty or further payment being required, if the Alabama Legislature fails to make an appropriation sufficient to pay such obligation. The ADOC will determine whether amounts appropriated are sufficient. The State will give selected Supplier notice of insufficient funding as soon as practicable after the State becomes aware of the insufficiency. Selected Supplier's obligation to perform will cease upon receipt of the notice; and,

5) For convenience of the State. The State reserves the right to terminate any Contract, in whole or in part, without penalty, upon thirty (30) days written notice. If the State

terminates for convenience, the ADOC will pay selected Supplier for services satisfactorily provided and for authorized expenses incurred up to the time of termination.

V. Any notice given to the ADOC under the Contract will be submitted in a timely manner. Notices will be mailed to the Alabama Department of Corrections, Attn: General Counsel, 301 South Ripley Street, Montgomery, Alabama 36104, or P.O. Box 301501, Montgomery, Alabama 36130. Notices to Selected Supplier will be mailed to the address shown in its submitted proposal, unless otherwise specified in the Contract. Notices will be sent by registered mail, return receipt requested.

W. Parties agree to fully cooperate with one another for the successful pursuit of their respective and mutual interests. Parties will share information and provide timely notification to one another in the event of a claim against either party. There will be no settlement of any claim arising out of the performance of the Contract by Selected Supplier without consultation of the ADOC.

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SECTION III

STATEMENT OF WORK

Introduction

Under the Contract, it is expected that Supplier will supervise Alabama inmates in one or more Therapeutic Education Reentry Facility(ies) aimed at providing gender-responsive care, supervision, programming, and treatment including, but not limited to: furnishing of subsistence and access to all necessary medical care; providing for their physical needs; making appropriate gender-responsive, evidence-based programs of training and treatment that are consistent with individual needs based upon a validated risk and needs instrument; providing reentry programming and services; retaining the inmates in safe, supervised custody; maintaining proper discipline and control; making certain that sentences and orders of the committing court in the State of Alabama are faithfully executed; providing the same access to the courts as those inmates of the State; and, otherwise complying with applicable law. **The Facility should be fully operational and ready for occupancy by no later than December 1, 2026**, unless specifically agreed otherwise in the Contract. Detailed expectations are listed below.

3.1 Administration

A. The Facility and its correctional services shall be managed by a single executive officer employed by Supplier. At a minimum, this position shall require a 4-year degree from an accredited college or university with at least 5 years correctional related experience. Supplier shall set forth the additional minimum qualifications for the position in its proposal, if any. Supplier shall identify its proposed facility administrator and include that individual's resume. The ADOC shall have the right to reject any person proposed as facility administrator(s). To the extent that Supplier proposes the use of more than one (1) facility, each facility should be under the leadership of one (1) individual, who will report to a single executive officer, who will serve as the liaison to the ADOC. This position shall direct daily operations, security, and staff to maintain a safe, orderly, and lawful correctional environment. This position shall be the point of contact for the ADOC Contract Monitor.

B. As part of its proposal, Supplier shall describe the procedures and/or mechanisms that will be used by Supplier to monitor operation of the Facility and adherence to Standards of this RFP or the Contract.

3.2 Facility or Facilities Requirements

In responding to this Section, Supplier shall identify and describe Supplier's Facility. Supplier should also provide construction drawings sufficient to satisfy the following minimum criteria. For security purposes, any and all drawings should be marked "CONFIDENTIAL" in accordance with Section 5.2.C.5.

A. Facility shall be suitable for housing medium custody (security Level IV) and lower custody inmates in a safe and secure manner. At a minimum, this should include:

- 1) Housing type: dormitory-style housing or 2 person cells.

- 2) Perimeter security fence: a minimum of 12' high double fence including razor ribbon . The perimeter security fence must be in compliance with ADOC Administrative Regulations and state law. Proposal shall describe any intrusion detection system.
- 3) Extensive outdoor recreation space split into two or more areas.
- 4) Typical construction: Pre-engineered metal buildings with concrete masonry unit exterior or precast concrete buildings, or a combination of both.
- 5) Building Areas must include, but not be limited to: Canteen and Canteen Storage, Control Rooms, Counselor office space, Dormitories, Food Service, Library, Medical (treatment space and pharmacy), Recreation, Tool Storage/Maintenance Building, Chapel, Visitation Area (including legal visitation and virtual court appearances), Laundry, Classrooms, and Administration Space.

B. Facility shall be located in Columbiana, Alabama.

C. Facility shall be in compliance with Americans with Disability Act (ADA) standards including, without limitation, the availability of programming as required by law.

D. Facility shall provide sufficient space to accommodate the programming, treatment, and educational needs of the population as contemplated by Section 3.6. The Supplier's proposal shall describe in detail the methodology that will be used to satisfy this requirement.

E. Each facility shall provide space to accommodate medical and mental health services as contemplated by Section 3.14.

F. As required by Alabama Code Section 14-3-40, male and female inmates participating in the program shall be housed and programmed in separate units within the Facility.

3.3 General Requirements

A. Supplier must be able to provide all the services outlined in the RFP. Supplier shall maintain all credentials necessary for program delivery.

B. Supplier shall operate the Facility in accordance with local, state, and federal laws as well as ADOC Policies and Procedures. Supplier's provision of services must comply with the standards of the ACA, NCCHC, ADPH, ADMH, the Alabama State Fire Marshal's Office, and other standards as may be defined in the Policies and Procedures of the ADOC. Supplier must be accredited by the ACA and comply in all respects with the ADA.

3.4 Programming – Eligibility and Placement Processes

3.4.1 Inmate Eligibility Requirements (as determined by the ADOC)

A. The target population for this Facility(ies) will be male and female inmates under the supervision and custody of the ADOC.

B. Pursuant to ADOC Administrative Regulation 613, *Mental Health Coding and SMI Designation*, and ADOC Administrative Regulation 700 – referencing: Office of Health Services (OHS) Division policy A-8 *Healthcare Coding of Inmates*, only inmates coded MH-A and MH-B, to include those with a diagnosis of Serious Mental Illness (“SMI”), and HC-1 and HC-2 are eligible to participate in the Therapeutic Education Reentry Program. Note, however, that HC-3 inmates (those on a current medical hold) may also participate in the program if so designated after the arrival at the Facility.

C. The ADOC will identify and transfer inmates to the Facility based on bed availability and prioritization of treatment and programming needs among the population. The ADOC will monitor the list of approved inmates and schedule transfers as beds become available. The ADOC will maintain open communication with the Supplier concerning bed and date availability to assure best placements. Available information for each inmate transferred to the facility will contain information including, but not limited to:

- 1) Institutional Information: sentencing information, timesheet, institutional summary; disciplinary actions;
- 2) Assessments completed prior to arrival at the Facility, as appropriate, to ensure sound communication flow to enhance the continuity of treatment and programming;
- 3) Diagnostic and medical/dental/mental health records; and
- 4) Such additional available information as may be deemed necessary by the ADOC.

D. The actual number of the of inmates are listed below that may be placed at the Facility. The Supplier shall have the capacity for:

- 1) Pre (or Post) Therapeutic Community Program (PTCP) Inmates - Up to 400 hundred (400) beds are anticipated to be dedicated to medium security male inmates that have been identified as PTCP as determined by the ADOC. Of these, up to 50 beds may be allocated for female inmates. There is no designated length for this population.
- 2) Programming Inmates - Up to one hundred and fifty (150) beds are anticipated to be dedicated to medium security male inmates that have been identified as appropriate for programming as determined by the ADOC. The ADOC reserves the right, during the course of the contract, to re-designate fifty (50) of these beds as female beds.
- 3) Reentry (Programming) Inmates – Up to one hundred (100) beds are anticipated to be dedicated to reentry inmates. Of these, up to twenty-five (25) may be allocated for female inmates.

E. The inmate populations are estimates only and are subject to change based upon the overall ADOC inmate population and/or the ADOC’s needs. In the event of a change in population mix, the ADOC shall give reasonable notice.

3.4.2 Programming Placement (to be conducted by Supplier)

A. Inmate Assessment(s):

- 1) Supplier shall ensure that an appropriate number of qualified staff have been certified in the administration and utilization of a valid risk and needs assessment tool.

Upon placement of an inmate at the Facility, Supplier shall conduct all necessary assessments and screenings. The education provider described in this RFP will simultaneously utilize appropriate assessment techniques to identify educational and vocational needs. Other assessments such as the ADOC Social History Assessment (SHA) can be reviewed by the Supplier to assist with identifying programming needs.

- 2) Assessment(s) should be administered within five (5) business days (excluding weekends and official state/federal holidays) of arrival at the facility. This assessment(s) timeframe will be adjusted for the initial assignment of inmates at the beginning of the contract period to allow Supplier time to complete such assessments. The ADOC, education provider, contracted healthcare provider, and Supplier will work together to identify a reasonable period for this one-time exclusion.

- 3) All measurement tools and assessments utilized by the Supplier shall be evidence based and pre-approved by the ADOC Contract Monitor.

- 4) Supplier shall fully describe in the proposal all screening and assessments which shall be conducted; circumstances which indicate additional screening or assessments as necessary; and the assessment, programming, and case management staffing being proposed.

B. Case Management Services:

- 1) Upon arrival at the Facility, each inmate shall be assigned a qualified case manager who shall conduct basic case management activities. The case manager shall expand the individual case plan, based on additional assessments, within five (5) working days of the inmate's arrival. An active programming schedule must begin no later than seven (7) calendar days after an inmate's arrival at the Facility.
- 2) Case management activities shall include appropriate programming for males and females. Individual case plans shall address all required services/programming, including reentry services, within allowed time frames and should prioritize programming for the highest need on the caseload management model, when a risk/needs evaluation determines that multiple programming tracks are advisable. Within thirty (30) days of anticipated release from the program, a discharge planning session will be held with the case manager and other relevant staff to refine the discharge or reentry plan.
- 3) Case management ratios should not exceed one (1) case manager to seventy-five (75) inmates. From time to time, ADOC and Selected Supplier may reevaluate and adjust the case management ratio as needed.
- 4) **The proposal shall describe how case management services will be provided.**

C. As approved by the ADOC, Supplier can request removal of inmates from the Facility for the following reasons to include, but not limited to, medically unstable, refusal to participate in the program, failure to meet eligibility criteria, offender behavior, or failure to progress satisfactorily.

3.5 Programming - Required

3.5.1 Cognitive Behavioral Programming

The Cognitive Behavioral Treatment (CBT) programming will increase the level of accountability and reduce prison overcrowding while providing an increased level of community protection and inmate supervision. The CBT Program Objectives and all programming objectives provided by the Supplier are to:

- A. Provide inmates with increased programming and/or services to address the dynamic domains of a validated risk/needs instrument while incarcerated;
- B. Provide evidence-based programming to address the dynamic criminogenic domains of a validated risk/needs instrument in a structured environment.

3.5.2 Substance Use Disorder Programming

Supplier must implement and operate a secure, intensive, gender-based, substance use and cognitive-based programming Facility for inmates under the custody of the ADOC using evidence-based programming.

3.5.3 Habilitation / Rehabilitation Programming

A. General Requirements:

- 1) Supplier shall describe, in a detailed narrative, the habilitation/rehabilitation programs that it shall provide to inmates at the Facility. Programs shall include: cognitive behavioral programs to include cognitive restructuring and cognitive skill building; living skills; and substance-use programming. Proposed changes shall be communicated through the Contract Monitor and supported by a detailed narrative describing best practices supported by research.
- 2) Supplier must provide comprehensive, behaviorally oriented, substance-use-disorder programming using evidence-based programming. Specific programs shall be designed to develop skills leading to reduced recidivism once the inmate is returned to the community.
- 3) Based upon outcome of assessments, inmates shall complete all ISCA programming as outlined in their case plans. The timeframe to complete the items outlined in the inmate's case plan will depend on the needs of an individual inmate to complete necessary program goals through a combination of programs, services and activities, and ultimately their individual abilities. Programming shall include and address, at a minimum: cognitive behavioral issues; substance use issues and relapse prevention; life skills; reality-based therapy; family and social support, to include family reunification and social bonds;

reentry; criminal lifestyles and thinking; anger management; domestic violence; and educational and vocational programming. The participation in each of these endeavors will be assessment and case plan driven.

4) Supplier shall describe a daily plan of activities in its proposal; to include accounting for every minute of an inmate's day from the time an inmate awakes in the morning until the time he/she goes to bed at night. The ADOC shall require a minimum of eight (8) hours of programming (EBP and activity) per day, five (5) days a week, Monday through Friday. No more than two (2) of the eight (8) daily hours may be dedicated to process and support groups. Supplier shall be required to provide structured activities eight (8) hours per day on the weekends. Supplier shall indicate how the remaining time shall be structured to reinforce and support the general health and wellbeing of the inmates.

5) All program materials (such as videos, facilitation and participation handbooks, and resource and support materials) used by Supplier shall be reviewed and approved by the ADOC. Supplier shall be responsible for providing and paying for all programming materials.

6) The ADOC reserves the right to change required programming at any time during the life of the Contract. The ADOC will notify Supplier of changes in writing, and a sixty (60) day window from the time that Supplier receives the notification to the time that new programs must be up and running shall be permitted. If programs change materially, the ADOC and Supplier shall negotiate a new Per Diem Rate in accordance with the Compensation clause. Supplier shall initiate the negotiation by proposing a new Per Diem in writing to the ADOC. In this case, new programming shall not begin until sixty (60) days after negotiations have been finalized, and an official amendment to the contract has been executed and approved by all requisite governmental officials. See Section 2.2 of this RFP.

7) **Supplier shall provide, with the proposal, a Master Schedule outlining how it shall deliver all of the programming and support services as described in this RFP.**

8) The proposal must contain a description of how an atmosphere conducive to programming effectiveness shall be provided.

B. Duration

1) Actual time spent in programming shall vary according to individual needs, assessment results, case plan, including the dosage and prioritization of programming, and competency-based exit criteria. **Supplier must present a proposal that includes a phased program (to include Admission, Treatment, and PTCP).** Upon an inmate's successful completion of programming, as identified in the case plan, Supplier shall notify the ADOC to initiate the transition / re-classification process. The Supplier's proposal should describe the method of relaying this information to the ADOC Classification Division, who will evaluate the outcome as appropriate.

3.5.4 Reentry Programming

A. Population Served

1. Inmates housed at the facility(ies) who are within nine to twelve (9-12) months of his or her end-of-sentence date shall be provided with reentry services.
2. Inmates not within nine (9) to twelve (12) months of their EOS date, may participate in this program if they are assessed to have medium to high risk of recidivism. Inmates in this program will remain at the Suppliers facility for between nine (9) and twelve (12) months.
3. Supplier shall have a dedicated unit that can house 100 inmates.

B. Programs Required

- 1) Cognitive Behavioral Therapy Sessions – delivered by the Supplier
- 2) Reducing Criminal Thinking Curriculum – delivered by the Supplier
- 3) Educational and Vocational Training/Certifications- delivered by ACCS
- 4) Soft Skills for inmates non-technical, maintain employment, goal setting –delivered by ACCS

C. The Reentry Program goals are to:

- 1) Increase the number of inmates that receive programming and education to facilitate successful reentry into the community;
- 2) Provide access to basic services needed to assist in a successful transition into the community;
- 3) Reduce prison crowding and recidivism by transitioning inmates to productive members of society; and
- 4) Reinforce community safety.

D. The Reentry Program objectives are to:

- 1) Provide inmates with increased programming and/or services to address the dynamic domains of a validated risk/needs instrument while they transition from incarceration to reentry, and
- 2) Provide access to resources and services needed to secure employment and basic needs upon release

E. Supplier shall describe, in a detailed narrative, the reentry programs that it shall provide to inmates at the Facility. Changes shall be communicated through the Contract Monitor.

F. Supplier shall establish relationships with community groups and governmental and non-governmental entities to provide services necessary for the successful reentry into society.

These services include, but are not limited to, assistance obtaining all such documents that are required for employment pursuant to federal law as established by U.S. Citizenship and Immigration Services; job placement; housing; medical and mental healthcare upon release; food banks; clothing thrift stores; and positive support systems in the community. Refer to Attachment C for additional examples.

G. Supplier shall also fully describe the method of “in-reach” that will be accomplished to enhance the goal of transitioning seamlessly to the community.

3.6 Educational and Vocational Services

Educational and vocational training at the Facility shall be provided by the Alabama Community College System (“ACCS”) in full cooperation with Supplier such that all educational and vocational training shall complement and work with Supplier’s therapeutic model. To ensure a seamless integration of therapy and training, Supplier shall be responsible for the in-service training of those ACCS employees who will be providing educational services at the Facility. Supplier will work in concert with the ACCS during the intake, assessment, and case management phases to determine the general educational and vocational training needs of designated inmates. This shall be accomplished through assessment with generally accepted interest and aptitude assessment tools approved by the ACCS. The results of this evaluation will direct the programming of a designated inmate and shall be integrated into the programming requirements of the inmate during the later phase of his/her therapeutic training. This educational program must integrate with and re-enforce the processes and training provided during Supplier’s therapeutic processes.

3.6.1 Vocational Skills Training and Assessment

The ACCS will provide vocational skills assessment and training to designated inmates during their assignment to the Facility. This shall require Supplier to provide, as part of its cost consideration, the cost of providing security services and space for delivery of training programs. Supplier shall include a rental reimbursement requirement for space provided for vocational training. The ACCS or its representative College shall be responsible to pay rental, to include the cost of security personnel, equipment and utilities, for the space used for vocational training. During the term of the awarded contract, however, if the ACCS is not the sole occupier of the space, the rental charge will be amended to reflect its actual use of the space. A minimum of 19,000 square feet of space shall be available for vocational training.

3.6.2 General Education

The ACCS, or its representative College, shall provide and be responsible for all costs associated with the assessment phase and the delivery phase of the required adult basic skills, adult secondary education, and GED preparation as determined for each designated inmate. As part of the Master Schedule provided in the response to this RFP, Supplier shall indicate the educational scheduling needs of its therapeutic model. All equipment and computer labs will be the responsibility of the ACCS. Supplier’s cost proposal must include the square footage allotted for those services and all anticipated charges for classroom space rental, to include security personnel and utilities. During the term of the awarded contract, however, if the ACCS is not the sole occupier of the space, the rental charge will be amended to reflect its

actual use of the space. A minimum of 18,500 square feet of space shall be available for classroom space.

3.6.3 Soft Skills Training and Workforce Readiness

Alabama Community College System's Education Provider will provide eligible inmates with employability, soft skills training in preparation for job placement. These skills are critical interpersonal skills that characterize interaction in the workplace and lead to gainful employment.

The Education Provider may elect to utilize the Alabama Career Essential (ACE) program and the Mobilizing Alabama Pathways (MAP) program Ready-to-Work and/or other alternative training program options such as the ACCS Innovation Center Skills for Success short term skill training programs.

3.7 Offender Drug Testing

A. Required drug testing shall be conducted by Supplier as follows:

- 1) All inmates shall be tested upon admission.
- 2) A minimum of ten percent (10%) of the population shall be randomly selected for testing each month.
- 3) An inmate may be tested for cause based on an inmate's unusual behavior or other pertinent factors.
- 4) At a minimum the test shall screen for the substances in Attachment F.
- 5) Test kits shall consist of a Rapid cup tests with the following minimum standards and requirements:
 - a) Clinical Laboratory Information Amendment (CLIA) -waived, rapid, multi-panel urine drug testing cups capable of detecting specific controlled substances in human urine specimens. The device shall provide qualitative results for screening purposes in correctional or other agency-approved settings.
 - b) Deliver results within five minutes and no longer than ten minutes.
 - c) Easy to read strips with definitive lines
 - d) Self-contained, integrated urine collection and testing device
 - e) 24 Month Shelf Life from date of delivery
 - f) Results Remain Valid for up to 1 Hour
 - g) Built in Celsius/ Fahrenheit Temp Strip.

B. All positive samples shall be sent to an off-site accredited laboratory for quantitative confirmation using gas chromatography/mass spectrometry (GC/MS) testing. Positive test results shall be reported to the Contract Monitor immediately.

C. The expenses for testing kits and laboratory subcontractor services shall be borne by the Supplier.

D. **Supplier shall describe, in a detailed narrative, its proposed drug testing program and the methods used to prevent and detect sample adulteration.**

3.8 Personnel and Training

A) Supplier shall be responsible for providing adequate staffing addressing the administrative, program, maintenance, and security needs of the Facility. **A minimum staffing plan shall be provided as part of its proposal.** The Supplier shall have the following positions, at a minimum.

1) Facility Administrator – As described in Section 3.1 a.

2) Security Staff - The Supplier shall furnish uniformed security personnel to provide security, respond to emergencies, and monitor inmates from various posts to prevent the introduction of contraband and inmate escapes, and maintain the order and discipline of the inmate population. At a minimum, one Security Staff individual shall be present 24/7/365.

3) Case Managers – this position shall perform case work in a correctional setting, develop, evaluate, and analyze program needs and other data about inmates and evaluate progress of individual inmates in the facility. Supplier shall provide at least 1 case manager per 75 inmates. This position requires a 4-year degree from an accredited college or university.

4) Unit Managers - This position shall direct and manage a housing unit and is responsible for the total administration of the unit. This position requires a 4-year degree from an accredited college or university.

5) Substance Abuse Counselors – conduct substance abuse treatment groups to assigned individuals. This position requires a 4 year degree from an accredited college or university.

6) Food Service Manager – Supplier shall provide an on-site position who shall oversee all food operations.

B. Supplier must establish employee drug testing policies and procedures as stated in Section 3.33. **A copy should be provided as part of the Proposal.**

C. Proposals shall include job descriptions and qualifications for all positions.

D. Proposals shall describe all employee training. **Proposals shall include detailed training curricula that differentiate between training provided to different classes of employees (e.g. security, clerical).** State approval of firearms training is required.

1) All employees shall receive training in compliance with the Prison Rape Elimination Act (“PREA”) and Mental Health Comprehensive Training.

E. Proposals shall identify all Correctional Services that Supplier intends to subcontract and the name of the sub-Supplier, if known.

F. Supplier should take efforts to establish for a labor force that reflects the demographic diversity of the State and the local area in which the Facility is located.

G. Supplier shall perform an NCIC fingerprint-based background check on all employees. Supplier employees shall be in accordance with ADOC AR 216. All employee background checks are subject to inspection by ADOC. In addition, a Security Threat Group (STG) assessment shall be done by ADOC on each prospective employee or employee.

H. Supplier shall be required to have a local contact person with a local phone number. The phone is to be manned 24 hours a day, 7 days per week. The phone is to be manned by a person with the company at the facility.

I. Permanent firearms posts, if any, are only permitted in tower post or outside roving perimeter assignments. Proposals shall describe the number of firearm posts, if any, and the training provided to persons assigned to carry weapons. Any employee carrying a firearm must be licensed by the Alabama Security Regulatory Board (ASRB) including those employees providing emergency medical transport.

3.9 Security and Control

A. Suppliers proposal shall contain Post Orders for each assigned area of the Facility.

B. Proposals shall describe how Supplier will provide staffing in the event of sick-outs, work stoppages, or strikes.

C. Proposals shall describe Supplier’s escape protocols. At a minimum, Supplier shall immediately notify local law enforcement agencies, ADOC Communications, and the Contract Monitor upon discovery of an unauthorized absence or escape. Supplier shall be responsible for returning inmates captured at its expense. Supplier will be responsible for health care expenses incurred while an inmate is on escape status. Supplier shall bear all costs of any escape or disturbance requiring the assistance of local law enforcement agencies, state law enforcement agencies, or the ADOC, including legal costs of extradition.

D. Proposals shall include policies from Supplier’s Facility or MCF for:

- 1) Dealing with inmate disturbances, hostage taking, and escape;
- 2) Use of temporary holding cells;
- 3) Evacuations due to fire, chemical spills, or natural disaster;
- 4) Suicide Prevention; and

5) Use of force.

E. Supplier shall provide security at all times for inmates assigned to its custody as outlined in the staffing plan minimum. This shall include time away from the Facility to including, but not be limited to, emergency medical transports as described in 3.18.

F. Supplier's policies must comply with ADOC requirements for women.

G. Supplier will develop procedures, including housing of the inmates for beds lost, to provide for emergencies such as labor disputes, riots, fire, and natural disasters. This plan shall include areas of rescue assistance as required by the ADA.

H. Firearms are permitted during emergency medical transport only by the officer in the trailing vehicle. Firearms for this purpose and under this Section shall be limited to Supplier owned handguns and secured in a lock box, in an area inaccessible to inmates, during all other times.

I. Supplier shall provide in their RFP response their plan for medical, security, and natural disaster emergencies.

J. Supplier shall develop and implement mutual aid agreements with local law enforcement agencies, the Fire Department, Ambulance/Rescue Services, State Highway Patrol, and other entities as deemed appropriate to assist in emergency response efforts.

K. Inmates shall be counted at least one time each shift.

L. Cameras - Supplier shall provide a camera system to monitor activities internal and external to the facility. These cameras shall provide surveillance of the perimeter, external gates, all areas accessible to inmates including common areas frequented by inmates and staff, and inmate dormitories/sleeping areas, however; excluding restrooms and showers. Cameras will be day and night vision capable. Cameras must remain functioning during the entire contract period. Supplier will ensure ADOC access to this camera network through an API or other agreed upon method. ADOC shall be consulted on all camera placements and Supplier shall comply, within reason, with ADOC's recommendations.

3.10 Use of Force

Supplier shall establish written procedures governing the use of force against inmates. The procedure shall conform to all applicable state and federal laws, rules, and regulations. Supplier shall notify the ADOC Communications within one (1) hour of an incident involving the use of force and/or fights and/or attacks involving serious injury to staff or inmates. Supplier shall maintain a master file of all incidents that occur.

3.11 Life Safety Code

Supplier shall operate and maintain the Facility to comply with all applicable local and state fire and health codes, as well as to comply with Life Safety Codes, the ADA, and building and occupancy codes.

3.12 Meeting Areas

Supplier will provide adequate facilities for meetings and hearings with ADOC authorities, including the Pardons and Paroles Board, and legal representatives of prisoners. Supplier shall provide telephonic or video access for such hearings before the parole authority of the State.

3.13 Sanitation/Hygiene/Health Standards

Supplier will implement policies and procedures in conformity with the Standards to ensure that Supplier meets applicable sanitation, hygiene, and health Standards.

3.14 Medical and Mental Health Services

The ADOC will be responsible, by means of the ADOC contracted medical and mental health services Supplier, for the provision of all routine and basic on-site medical and mental health care. Supplier will, however, cooperate with the ADOC and any medical and mental health care contractors retained by the ADOC and facilitate their ability to provide medical and mental health care services to the ADOC inmates at the Facility. (Please note, the staffing levels described herein would be applicable to each Facility under this RFP.)

Routine and basic on-site medical care needs of the inmates shall include, but not be limited to: twenty-four (24) hour on-site nursing care managed by a registered nurse; twenty-four (24) hour on-call physician coverage; regularly scheduled sick-call Monday through Friday, with access to as needed; and emergency sick call on weekends and holidays. The medical staffing coverage includes: one (1) physician and/or Certified Nurse Practitioner (“CRNP”), Registered Nurse, Health Services Administrator, Administrative Assistant, and Medical Records Clerk, and Licensed Practical Nurses (“LPNs”). Depending on the proximity of the proposed Facility and a major ADOC facility, a part-time Dentist, Dental Assistant, and Dental Hygienist may also need to be accommodated. Inmates with chronic health conditions including, but not limited to, hypertension, asthma, and diabetes will be scheduled to see a physician as clinically indicated and in accordance with ADOC-OHS policies related to chronic care clinics. Routine and basic on-site mental health care needs of the inmates shall include, but not be limited to twenty-four (24) hour on-call mental health provider coverage. The mental health staffing coverage includes: a part-time CRNP, two (2) full time Mental Health Professionals, and/or a full-time Mental Health Nurse. Inmates with a mental health code of MH-A and MH-B, to include SMI designation, will be scheduled to see a Qualified Mental Health Professional (QMHP) in accordance with the ADOC Regulations (Mental Health Services).

A. Supplier will implement a medical co-pay procedure in accordance with ADOC-OHS Policy and Procedure.

B. Security services for authorized outpatient/diagnostic/specialty care delivered off-facility will be the responsibility of the ADOC. During any period, the inmate is in the custody of Supplier and is housed in a local, private hospital, the ADOC will provide security services. In the case where an emergency transport is required, Supplier is responsible for security until such time as it is relieved by the ADOC.

C. The ADOC medical records, or a copy thereof, will be transferred with the inmate to Supplier’s facility. Upon the return of an inmate to an ADOC facility, the inmate’s ADOC

medical records originally sent and a complete copy of all medical records generated during incarceration at the Facility will be provided to the ADOC health services personnel.

1) Medical records will be considered confidential. Supplier will ensure specific compliance with laws and standards regarding confidentiality, informed consent, and access/disclosure including, but not limited to, HIPAA.

2) Procedures will be instituted for the receipt and filing of all outside consults, emergency room visits, and inpatient hospitalizations. Supplier will comply with the Alabama State statute regarding retention of health records. All medical records, including x-ray films, are the property of the State of Alabama.

D. ADOC Office of Health Services personnel will conduct an audit and inspection of the Facility health services unit as required. The ADOC OHS Regional Clinical Manager and Mental Health Regional Manager for the Northern Region will be the Supplier's contact for all medical and mental health care and systems issues that cannot be resolved at the Facility level.

E. In order to allow for the provision of medical care to the ADOC inmates housed at the Facility, Supplier will provide the ADOC medical services provider with the following: office space; clinic space, to include patient exam rooms for medical services and confidential interview space for mental health services; pharmacy storage; nursing station or work area; patient interview and waiting area; medical records area for easy storage and retrieval; storage area for bio-hazardous waste; and staff restrooms and break area. The actual square footage proposed, as well as a site layout, shall be included in Supplier's proposal. Depending upon the proximity of the proposed Facility and a major ADOC facility, additional space for a dental suite, to include access to running water and space for a dental chair, may also be required.

1) The provision of telephones, voice mail, secure internet connection, and/or dedicated communication lines for the Medical Clinic will be provided by Supplier.

2) The ADOC and/or the medical services provider will supply medical equipment utilized in the daily medical examination and care of inmates. Supplier will ensure proper storage space for any medical equipment and supplies at the Facility at the commencement of, and for the entire term of, any contract resulting from this RFP. At the conclusion of any Contract, Supplier will return to the ADOC all remaining supplies as well as all such equipment, to include any new and/or purchased equipment, in good state of repair and working order.

3.15 Food Service

Supplier shall provide food and nutrition services for all inmates in compliance with the dietary guidelines of the United States Department of Health and Human Services Office of Disease Prevention and Health Promotion, Office of the Assistant Secretary of Health (OASH) Dietary Guidelines. Supplier shall maintain all State licensure, certification, requirements, standards and reporting requirements regarding delivery of Food Services. Supplier shall maintain a sanitary and safe environment in accordance with all state and local laws, and requirements of the Alabama Department of Public Health (ADPH). Supplier shall maintain acceptable levels of dedicated staff and maintain inventory controls. At a minimum, the food service operation shall provide a meal schedule, special diets meeting medical or religious requirements, and three (meals) (at least one

(1) of which must be hot), served at regular times during each twenty-four (24) hour period with no more than fourteen (14) hours between the evening meal and breakfast. Supplier may propose alternative schedules for weekends and holidays, subject to Approval by Contract Monitor.

3.16 Contraband

Contraband is defined as any item present on property that is not sold in the inmate canteen, not legal to possess or consume under Alabama law, not authorized by ADOC, not issued to an inmate by the ADOC, not retained in its original form or location, being used for anything other than its intended purpose, or permitted items in excess of the quantity allowed under ADOC AR 338 which governs inmate property. Upon discovery of contraband, an Incident Report should be generated, and the contraband should be documented, handled, and stored in accordance with ADOC Administrative Regulations. Seized contraband, considered criminal in nature (weapons, electronic devices, and/or drugs), should be immediately reported ADOC Communications and properly packaged, documented, and stored in a locked storage container, away from inmate access, to be retrieved by ADOC Evidence Technicians on a monthly basis. To preserve the integrity of evidence placed in storage, single key access is required and maintained by ADOC Law Enforcement Services Division.

3.17 Searches

- A. Searches – Supplier shall conduct regular and routine searches of all inmates and staff. In addition, searches of the facility may be conducted by ADOC Canine Law Enforcement Personnel at the discretion of ADOC.
- B. Every individual, including all staff, entering the facility shall be searched at a minimum, using the search criteria for visitors listed in ADOC AR 303.
- C. Supplier shall include a copy of their employee and inmate search policy with their proposal.

3.18 Inmate Transportation

Individual transports, if required by the ADOC, will be performed by the ADOC or by a transport agent selected, and paid for, by the ADOC. Supplier will not be responsible for transporting inmates except in emergency situations. In emergency situations, Supplier shall transport via ambulance. One officer shall accompany the inmate in the ambulance with one vehicle trailing. Additional requirements are listed in 3.9 I. and 3.14. ADOC Communications shall be notified immediately in the event of an emergency medical transport.

3.19 Laundry and Hygiene Items

Supplier shall provide full time inmate laundry services.

ADOC will provide clothing for inmates which shall be the same as ADOC facility inmates.

Supplier shall provide male and female hygiene items, bed linens, and towels.

3.20 Inmate Canteen

Supplier will provide a canteen for inmates that contains items similar to the ADOC's facilities. ADOC's current canteen list is provided for reference as Attachment G. It shall be permissible to deny an inmate access to the canteen for disciplinary or medical reasons. Supplier will pay the ADOC a thirty-three (33) percent of the gross receipts from the commissary. All items offered to inmates must be submitted to, and approved by ADOC Contract Monitor, in writing prior to being offered to inmates. Supplier shall include their proposed list of canteen items in their proposal.

3.21 Inmate Communications and Mail

A. Supplier shall provide a comprehensive communications system to inmates. This shall include, at a minimum, an inmate telephone system, video visitation, and personal education devices. In no event shall inmates or the recipients be required to pay more for these services than inmates assigned to an ADOC facility.

B. Supplier shall provide regular, non-legal, mail to inmates digitally. Mail shall be reviewed and released by the facility to the inmates within 72 hours of receipt. Legal mail shall be provided in accordance with ADOC AR 448.

C. Supplier shall provide all call detail record (CDR) to ADOC weekly through an API or other manner acceptable to ADOC.

D. Supplier shall provide kiosks for court and/or legal hearings. This shall be in an area to provide reasonable confidentiality for inmates. These shall be capable of supporting state requirements for virtual hearings and visitation.

3.22 Religious Services

Supplier shall provide facilities for religious services and access to religious programs in accordance with ADOC Administrative Regulations, including, but not limited to: ADOC AR 461 (Chaplain Services) and ADOC AR 462 (Religious Program Services).

3.23 Grievance Procedures

Supplier will establish written grievance procedures and provide them to all inmates upon admission. At a minimum, the procedures shall utilize a two-step process and shall conform to all applicable state and federal laws. Supplier shall maintain a master file of all grievances filed and the actions taken on each grievance.

Supplier shall provide a monthly report to the Contract Monitor of all inmate grievances and their status.

3.24 Disciplinary Procedures

Supplier will establish written "Disciplinary Procedures" which are the same, or substantially the same, as the ADOC AR 403.

Supplier shall provide a monthly report to the Contract Monitor of all inmate disciplinaries and their status.

3.25 Policy and Procedure Manual

Supplier shall provide to the ADOC, for the ADOC's approval, a facility procedure manual that covers the full range of Facility operations.

3.26 Visitation

ADOC shall approve any individuals seeking visitation with an inmate. The visitation list shall be maintained by ADOC. Supplier shall provide the opportunity, physical space, furniture, equipment, and supervision for visitation, including attorney visitation, in accordance with ADOC policy. Supplier shall also provide alternative, confidential access to inmates to communicate with his/her attorney in the event that physical interaction creates a safety or health risk to the Facility.

Searches of visitors shall be conducted in accordance with AR 303.

3.27 Law Library

Supplier shall provide inmates reasonable access to a law library in accordance with ADOC AR 412, *Institutional Law Library*. Specifically, Supplier shall ensure that the law library consists of computer hardware and software sufficient in number to provide access to all inmates. This shall include all cases and citation checking for all 50 states, including all historical decisions from each state's highest and intermediary appellate courts (both civil and criminal); each State's Constitution; each state's statutory compilations; each state's rules of civil and criminal procedure; each state's sentencing guidelines; all historical decisions and citation checking for the United States Supreme Court, Courts of Appeals, and District Courts; United States Constitution; United States statutory compilations, including both the United States Code and the United States Code general indices; the Federal Rules of Civil and Criminal Procedure; federal sentencing guidelines; and the most recent edition of the following publications: Black's Law Dictionary (or equivalent legal dictionary); Federal Criminal Code and Rules (or equivalent); Federal Civil Judicial Procedure and Rules (or equivalent); Rights of Prisoners OR Civil Rights and Civil Liberties Litigation: The Law of Section 1983; and Post-Conviction Remedies OR Habeas Corpus Checklists. The software shall be updated on a periodic basis, minimally on a quarterly basis, to ensure the materials are current. Alternatively, Supplier may provide this content via a personal education device as described in Section 3.21.

Supplier will ensure that inmates housed in restrictive housing are provided meaningful access to the law library in accordance with ADOC AR 412.

The law library shall be open a minimum of twenty (20) hours per week. The law library shall also provide writing instruments, plain paper, and envelopes for inmates to use in preparing legal correspondence and documents.

3.28 Inmate Records and Reports

Supplier will maintain inmate records at its sole expense in accordance with applicable ADOC record keeping practices and procedures and shall adhere to federal, state, and local laws governing

confidentiality. Supplier shall take reasonable steps to protect Personal Identifiable Information (“PII”). Supplier shall be solely responsible for any breach of PII and for compliance with the Alabama Data Breach Notification Act of 2018, codified as Ala. Code Section 8-38-1, *et. seq.*

3.29 Recreation

A. Supplier shall provide facilities, equipment, and supplies for indoor and outdoor recreational and leisure time programs. Recreation activities shall be under the supervision of a qualified recreation specialist. **Responses shall describe the indoor and outdoor recreational activities that will be provided and the amount of recreation time each inmate will be entitled to in each area per day/week.**

B. Supplier shall adopt a written policy and procedure, which shall, at a minimum, provide all residents with the opportunity to participate in recreational activities for an average of (1) hour of recreational activity per day. Recreation programs may include but not limited to, activities such as board games, arts and crafts, radio and television in order to relieve idleness and boredom.

3.30 Inmate Trust Fund

The Facility will maintain an inmate trust fund. All inmate earnings, including those from personal receipts, will be placed in a trust fund to be used solely by the inmate. Any balance remaining when the inmate is returned to the ADOC will be forwarded for credit to the inmate’s ADOC trust account within three (3) days. Generally accepted accounting procedures will be followed in managing this account.

3.31 Death of Inmate

In the event that an inmate deceases while at Suppliers facility, Supplier shall complete any medical examination required by State law or policy; report immediately to ADOC Communications the death of any inmate; furnish all information requested by the ADOC, the State of Alabama, and the State Medical Examiner’s Office; and follow the policy and procedures of the ADOC with regard to disposition of the body. The provisions of this Section will not affect the liability of any relative or other legally liable person for the disposition of the deceased or for any expenses therewith.

3.32 Photographing and Release of Information

Supplier shall not release to the public any information, records, or other data concerning inmates. Supplier shall not release to the public personal histories or photographs of inmates or information concerning inmates’ delivery, removal, intra-institutional transfer, retaking, or release. Supplier shall not permit reporters or photographers to interview or photograph inmates without the express written prior permission of the ADOC.

3.33 Drug Free Facility

Supplier shall maintain a drug-free facility.

Supplier shall conduct random drug screening of staff monthly.

3.34 Contract Monitor

A. Supplier shall be responsible for providing office space and equipment/furnishings for the Contract Monitor in close proximity to, and reasonably comparable to, other administrative offices.

B. The ADOC and its Contract Monitor, in the performance of his/her duties, shall have access at all times, with or without notice, to inmates and staff, to all areas of the Facility, and to inspect **all documents and records** relating to the awarded contract and Supplier's performance including, but not limited to: employee qualifications or the requirement of training; disciplinary records; and reports kept by Supplier concerning the repair, maintenance, and operation of the Facility. Supplier shall permit the Contract Monitor and authorized representatives to make and remove copies of records. Supplier shall permit the Contract Monitor to review employee qualifications and disciplinary records. Any such inspection or removal shall be in strict compliance with privacy rights and shall be kept confidential to the extent permitted by law.

3.35 Prison Rape Elimination Act

Supplier shall comply with Alabama Code Section 14-11-31, as well as 28 C.F.R. Part 115, the Prison Rape Elimination Act ("PREA"). The ADOC has a Zero Tolerance Policy toward all forms of custodial sexual misconduct, sexual abuse, and sexual harassment. See Administrative Regulation 454, inmate Sexual Assault and Harassment Awareness (Prison Rape Elimination Act (PREA)). Any type of conduct – including suspected conduct – that falls within the context of custodial sexual misconduct/sexual abuse, as defined by either the State or Federal laws referenced above, shall be reported immediately to the Warden of Kilby Correctional Facility or his/her designee for conduct involving male inmates, or the Warden of Julia Tutwiler Prison for Women or his/her designee for conduct involving female inmates, as well as the ADOC's PREA Director or designated PREA Contract Monitor. Pursuant to 28 C.F.R. Part 115.12, Supplier is obligated to adopt and comply with all PREA standards, and the ADOC shall monitor Supplier for compliance consistent with the compliance conditions set forth above. Supplier shall provide reasonable access to the PREA Contract Monitor; provide relevant documentation as requested; require and provide training of all of its employees, agents, or contractors; and provide a Report from any PREA audit, which shall be performed by an independent, DOJ certified auditor.

3.36 Reasonable Access

A. Supplier shall allow for reasonable access to ADOC's employees/agents to all areas of the Facility or Facilities. The Commissioner of the ADOC and members of the State Legislature shall be admitted into the Facility or Facilities at any reasonable time, as shall members of the Executive and Judicial Departments of the State, or any other individual designated by the ADOC.

B. The ADOC reserves the right to access to the Facility at any time, announced or unannounced, for the purposes of ensuring compliance with this RFP or the Contract.

3.37 Network Access

The Supplier shall provide the ADOC with full administrative access to the Supplier network and all associated computer systems. The Supplier shall promptly notify ADOC of any hardware replacements, system failures, cybersecurity incidents, or network breaches affecting the Supplier technology infrastructure.

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SECTION IV

CERTIFICATIONS

4.1 Liability and Indemnification

A. Supplier shall defend in any action at law, indemnify, and hold the ADOC and ACCS, and their officials, agents, and employees harmless against any and all claims arising from the provisions of the Contract, including, without limitation, any and all claims arising from:

- 1) Any breach or default on the part of Supplier in the performance of the Agreement;
- 2) Any claims or losses for services rendered by Supplier and/or by any person or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract;
- 3) Any claims or losses to any persons, including inmates, injured or property damaged from the acts or omissions of Supplier, its officers, agents, or employees in the performance of this Agreement by Supplier;
- 4) Any claims or losses by any person or firm injured or damaged by Supplier, its trustees, officers, agents, or employees by the publication, translation, reproduction, delivery, performance, use, or disposition of any data processed under the Agreement in a manner not authorized by the Agreement, or by federal, state, or local regulations or statutes; and
- 5) Any failure by Supplier, its officers, agents, or employees to observe the Constitution or laws of the United States and the State of Alabama.

All costs, reasonable attorneys' fees, and liabilities incurred in or about any such claim, action, or proceeding brought thereon are the responsibility of Supplier.

B. Said indemnification shall not be applicable to any claim, injury, death, or damage to property arising out of any act or omission on the part of the ADOC or ACCS, their officials, agents, servants, or independent Suppliers (other than Supplier) who are directly responsible to the ADOC or ACCS.

In case any action or proceeding is brought against the ADOC or ACCS by reason of any such claim, Supplier, upon notice from the ADOC or ACCS, shall defend against such action by counsel satisfactory to the General Counsel of respective agency and the Attorney General for the State of Alabama. Said counsel will not enter into any settlement contract with respect to any claim, which may affect the ADOC or ACCS, without first obtaining approval of the respective agency and the Attorney General.

In defending the ADOC and/or ACCS, their officials, agents, and employees, Supplier shall advise and consult with the General Counsel's Office of the respective agency which may, in its discretion, enter any legal proceeding on behalf of the ADOC or ACCS, their officials, agents, or employees.

4.2 Insurance Coverage

A. Supplier shall continuously maintain and pay for such insurance as will protect Supplier, the State, the ADOC and ACCS, their officers, agents, and employees from all claims, including death and claims based on violations of civil rights, arising from the services performed under the awarded contract, and actions by a third party against Supplier as a result of the awarded contract. Coverage required must also include, but not be limited to, Comprehensive General Liability, Worker's Compensation, and Employee's Liability. Before signing the contract, Selected Supplier must file with the ADOC a certificate from Selected Supplier's insurer showing the amounts of insurance carried and the risk covered thereby. Selected Supplier must carry general liability insurance coverage with one million dollars (\$1,000,000) combined single limit for personal injury and property damage that incorporates said coverage for all of Selected Supplier's employees and sub-Suppliers. This coverage is required to extend to services performed at the Facility where services will be provided under the contract.

B. Selected Supplier will also maintain public liability, casualty, and auto insurance in sufficient amounts to protect the ADOC from liability for acts of Selected Supplier and risks and indemnities assumed by Selected Supplier in accordance with State law. If Selected Supplier does not have minimum coverage for bodily injury – including two hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per occurrence and, for property damage, one hundred thousand dollars (\$100,000) per occurrence – Selected Supplier must inform the ADOC and seek written permission for lesser coverage.

C. All insurance policies required under this Contract must name the ADOC and ACCS as additional insureds or loss payees. Additionally, the ADOC and ACCS shall be entitled to all notices under the policies. All certificates of insurance shall contain the following provision: *The coverage provided shall not be canceled, reduced, or allowed to lapse unless and until the ADOC has received at least ten (10) days written notice.* At least thirty (30) days prior to each policy anniversary date, Supplier shall provide the ADOC with renewal information and any changes in coverage.

4.3 Bribery Convictions

Supplier certifies compliance, or agreement to comply, with the following legal requirement and that it is not barred from being awarded a contract or subcontract due to a violation of these requirements or an inability or unwillingness to comply with these requirements:

A. No person or business entity will be awarded a contract or subcontract if that person or business entity:

- 1) Has been convicted under the laws of Alabama, or any other state, of bribery or attempting to bribe an officer or employee of the State of Alabama or any other state in that officer's or employee's official capacity; or
- 2) Has made an admission of guilt of such conduct that is a matter of record but has not been prosecuted for such conduct.

B. No business will be barred from contracting with the ADOC as a result of the bribery conviction of any employee or agent of the business if the employee or agent is no longer employed by the business, and:

- 1) The business has been finally adjudicated not guilty; or,
- 2) The business demonstrates to the ADOC that the commission of the offense was not authorized, requested, commanded, or performed by a director, officer, or a high managerial agent on behalf of the business.

C. When an official, agent, or employee of a business committed the bribery or attempted bribery on behalf of the business and pursuant to the direction or authorization of a responsible official of the business, the business will be chargeable with the conduct.

4.4 Felony Conviction

No person or business entity, or officer or director of such business entity, convicted of a felony is eligible to do business with the ADOC from the date of conviction until three (3) years after the date of completion of the sentence for such felony, unless no person held responsible by a prosecutorial office for the facts upon which the conviction was based continues to have any involvement with the business.

4.5 Inducements

Any person who offers or pays any money or valuables to any person to induce him/her not to submit a proposal on the RFP is guilty of a felony. Any person who accepts money or other valuables for not submitting a proposal on the RFP, or who withholds a proposal in consideration of the promise for the payment of money or other valuables, is guilty of a felony. Supplier certifies that it will not take part in any such conduct.

4.6 Reporting Anticompetitive Practices

When, for any reason, Supplier or a designee suspect collusion or other anticompetitive practice among any Suppliers or employees of the ADOC, a notice of the relevant facts will be transmitted to the Alabama Attorney General and the ADOC Commissioner's Office. This includes reporting any chief procurement officer, State purchasing agency, designee, or executive officer who willfully uses or allows the use of specifications, requests for proposal documents, proprietary competitive information, proposals, contracts, or selection information to compromise the fairness or integrity of the procurement or contract process, or any current or former elected or appointed State official or State employee who knowingly uses confidential information, available only by virtue of that office or employment, for actual or anticipated gain for themselves or another person.

4.7 Confidentiality and Use of Work Product

A. Any documents or information obtained by Supplier from the ADOC in connection with this RFP or the Contract will be kept confidential and will not be provided to any third party unless the ADOC approves disclosure in writing. All work products produced under the RFP including, but not limited to, documents, reports, information, documentation of any sort, and ideas, whether preliminary or final, will become and remain the property of the ADOC. Any patent, copyright, or other intellectual ideas, concepts, methodologies, processes, inventions,

and tools (including computer hardware and software, where applicable) that Selected Supplier previously developed and brings to the ADOC in furtherance of performance of the Contract will remain the property of Selected Supplier. Selected Supplier grants to the ADOC a nonexclusive license to use and employ such software, ideas, concepts, methodologies, processes, inventions, and tools solely within its enterprise.

B. Selected Supplier will, at its expense, defend the ADOC against all claims, asserted by any person, that anything provided by Selected Supplier infringes a patent, copyright, trade secret, or other intellectual property right and will, without limitation, pay the costs, damages, and attorney fees awarded against the ADOC in any such action, or pay any settlement of such action or claim. Each party agrees to notify the other promptly on any matters to which this provision may apply and to cooperate with each other in connection with such defense or settlement. If a preliminary or final judgment is obtained against the ADOC for its use or operation of the items provided by Selected Supplier hereunder, or any part thereof, by reason of any alleged infringement, Selected Supplier will, at its expense, either:

- 1) modify the item so that it becomes non-infringing;
- 2) procure for the ADOC the right to continue to use the item;
- 3) substitute for the infringing item other item(s) having at least equivalent capability; or
- 4) refund to the ADOC an amount equal to the price paid, less reasonable usage from installation acceptance through cessation of use, which amount will be calculated on a useful life not less than five (5) years, and plus any additional costs the ADOC may incur to acquire substitute supplies or services.

4.8 Warranty

A. Supplier warrants that all services will be performed in a good and professional manner.

B. Supplier warrants that it has the title to, or the right to allow the ADOC to use, the supplies and services being provided and that the ADOC will have use of such supplies and services without suit, trouble, or hindrance from Supplier or third parties. This is to ensure that no infringements, prohibitions, or restrictions are in force that would interfere with the use of such supplies and services that would leave the ADOC liable.

4.9 Compliance

All work completed under the Contract must be in compliance with all applicable federal, state, and local laws, rules, and regulations. Supplier certifies that it is in compliance, and will remain in compliance, with all federal, state, and local laws as well as all pertinent ADOC regulations in the performance of any prospective contract including, but not limited to, the following, if applicable:

A. Comply with the provisions of the Civil Rights Act of 1964.

B. Comply with the nondiscrimination clause contained in Section 202, Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons with regard to race, color, religion, sex, or national origin, and the implementing rules and regulations prescribed by the Secretary of Labor.

C. Comply with Section 504 of the Federal Rehabilitation Act of 1973 as amended (29 U.S.C. 794), the requirements imposed by the applicable H.E.W. regulation (45 C.F.R. Part 84), and all guidelines and interpretations issued pursuant thereto.

D. Refrain from unlawful discrimination in employment and undertake affirmative action to assure equality of employment opportunity and eliminate the effects of past discrimination.

E. Comply with the regulations, procedures, and requirements of the ADOC concerning equal employment opportunities and affirmative action.

F. Provide such information with respect to its employees and applicants for employment.

G. Have written sexual harassment policies that comply with the ADOC's policy, to include, at a minimum, the following information:

- 1) the illegality of sexual harassment;
- 2) the definition of sexual harassment;
- 3) Supplier's internal complaint process, including penalties;
- 4) the legal recourse, investigative, and complaint process available through Supplier;
- 5) directions on how to contact Supplier; and
- 6) protection against retaliation.

H. Supplier is currently enrolled with the Department of Homeland Security ("DHS") in the E-verify system, and will not knowingly hire or continue to employ a person(s) who are not either citizens of the United States or person(s) who are not in proper and legal immigration status authorizing them to be employed for pay in the United States.

I. Supplier will include a provision in all subcontracts that requires all subcontractors to utilize the E-Verify system to verify employment eligibility of all persons employed during the contract term. If requested, subcontractor must provide documentation as identified above.

J. In compliance with the Beason-Hammon Alabama Taxpayer and Citizen Protection Act as amended, by signing this Agreement, the contracting parties affirm, for the duration of this Agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of any resulting Agreement and shall be responsible for all damages resulting therefrom.

K. In addition to the requirements in 3.33, Supplier will maintain a drug-free workplace. Supplier certifies that no individual engaged in the unlawful manufacture, distribution, dispensation, possession, or use of any illegal drug or controlled substance will be eligible for employment by Supplier under the Contract.

L. Supplier acknowledges and understands that any employee or subcontractor will be subject to, and will comply with, all security regulations and procedures of the ADOC, the ADOC Information Systems Division, and the Alabama Office of Information Technologies.

M. All Selected Supplier employees or subcontractors who may enter any ADOC facility are subject to a background check and security check of his/her person and personal property (including his/her vehicle) and may be prohibited from entering the facility in accordance with ADOC regulations. Additionally, any Selected Supplier employee found to have violated any security regulation may be barred from entering any ADOC facility.

N. Supplier must have appropriate certifications, permits, and licenses in accordance with State and Federal law. The Supplier and its subcontractors will be responsible for obtaining any and all required governmental permits, consents, and authorizations and payment of all taxes.

O. Pursuant to Alabama Code Section 14-11-31 as well as 28 C.F.R. Part 115, the Prison Rape Elimination Act (“PREA”), as further explained in Section 3.38 of this RFP.

P. In compliance with Act 2016-312, as codified by Alabama Code Section 41-16-5, the contractor hereby certifies that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

In compliance with Ala. Act No.2023-409, by signing this contract, Contractor provides written verification that Contractor, without violating controlling law or regulation, does not and will not, during the term of the contract engage in economic boycotts as the term “economic boycott” is defined in Section 1 of the Act.

Q. Supplier shall establish policies prohibiting texting and driving of its employees.

R. NON-APPROPRIATION AND PRORATION CLAUSE

When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be cancelled, and, to the extent permissible by law, the Supplier shall be reimbursed for the reasonable value of any non- recurring costs incurred but not amortized in the price of the supplies or services delivered under the contract. To the extent permissible by law, this cost of cancellation may be paid from any appropriations available for that purpose.

In the event that proration of appropriated funds from which the State is to pay the Supplier is declared by the Governor pursuant to Section 41-4-90 of the Code of Alabama, the contractor shall have the option, in addition to the other remedies of the contract, of renegotiating the contract to extend or change payment terms or amounts, or terminating the contract. In

all circumstances, it is agreed that the terms and commitments of this contract shall not constitute a debt of the State of Alabama in violation of Section 213 of the Constitution of Alabama, as amended.

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SECTION V

INSTRUCTIONS TO SUPPLIERS / PROPOSAL PREPARATION AND SELECTION CRITERIA

5.1 Deadlines

A. Deadlines and other critical dates in this RFP have been provided in Attachment E. For any discrepancies between Attachment E and the dates included in this RFP, Attachment E will prevail.

B. Sealed Proposals must be received **by 4:00 p.m., Central Standard Time, on August 21, 2026**, at the below listed address. Responses are to be submitted in a sealed envelope and clearly marked “ADOC RFP #005 26000000003.” See Attachment B.

Proposals delivered directly by UPS, FEDEX, or other delivery services:

State of Alabama
Alabama Department of Corrections
Legal Division
Attn: Mandy Speirs
301 South Ripley Street
Montgomery, Alabama 36104

Responses sent via United States Postal Service:

State of Alabama
Alabama Department of Corrections
Legal Division
Attn: Mandy Speirs
P.O. Box 301501
Montgomery, Alabama 36130

- 1) All proposals received after the appointed date and hour for receipt, whether by mail or otherwise, will be returned unopened. The time of receipt shall be determined by the time received in the ADOC Legal Division. Suppliers have the sole responsibility for assuring that proposals are received in the ADOC Legal Division by the designated date and time.
- 2) Whether proposals are mailed, hand delivered, or directly delivered by express mail, they must be delivered to the ADOC Legal Division at the address shown above. Hand delivered proposals must be delivered in ample time to allow for security check-in at the front desk of the Criminal Justice Center and delivery to the ADOC Legal Division prior to the closing time for the solicitation.
- 3) Faxed or oral proposals will not be accepted.

4) Due to the potential delay that may be caused by the processes of the State Mail Room, through which the United States Postal Service delivers mail to State agencies, it is not recommended that this service is used for short-term or overnight deliveries

C. If any prospective Supplier has questions about the specifications or other solicitation documents, that Supplier must submit the questions to the attention of the Single Point of Contact, Mandy Speirs, via electronic mail at Mandy.Speirs@doc.alabama.gov, **by 4:00 pm, Central Standard Time, on August 12, 2026.** Any e-mail should include in the subject line “RFP 005 26000000003: Therapeutic Educational Reentry Facility.” It is Supplier’s responsibility to verify receipt of the questions.

D. Written Responses to those questions received by the ADOC will be posted on the STAARS website on August 18, 2026. Any revisions to the RFP will be made only by addendum issued by the ADOC.

5.2 Proposal Preparation

A. The Supplier Proposal Form (Attachment A) must be used for submitting proposals. The Proposal Form must be completed and submitted with Supplier’s proposal. **All documents referenced in Attachment A must also be included with Supplier’s proposal.** The certification located at the bottom of the form should be completed, signed by an official that has the authority to bind Selected Supplier, and notarized. **The Cost Proposal must be provided in a separate, sealed envelope. Failure to do so will result in disqualification from the process.**

B. In order to be considered for selection, Supplier shall submit a complete response to this RFP. Proposals should be as thorough and detailed as possible so the ADOC may properly evaluate Supplier’s capabilities to provide the required services.

C. Suppliers are required to comply with the following instructions:

1) Proposals shall be signed and notarized by an authorized representative of Supplier. All information requested must be submitted. Failure to submit all information requested may result in the ADOC requiring prompt submission of missing information, giving a lower score in evaluation of the proposal, or rejection of the proposal by the ADOC.

2) Proposals should be prepared simply and economically, providing a straightforward, concise description of capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.

3) Proposals should be organized in the order in which the requirements are presented in Section 5.8 of this RFP. **All pages of the proposal should be numbered.** Each paragraph in the proposal should reference the corresponding paragraph from Attachment A or Section III of the RFP, as applicable. It is also helpful to repeat the text of the requirement as it appears in Attachment A or Section III of the RFP, as applicable. Proposals that are not organized in this manner risk elimination from consideration or a lower score in the evaluation of the proposal if the evaluators are unable to find where the RFP requirements are specifically addressed.

4) It is Supplier's sole responsibility to ensure that the electronic copy as provided on the USB is an exact copy of the original copy provided. The ADOC reserves the right to rely upon the electronic copy in making its evaluations.

5) The ADOC takes its responsibilities under the State of Alabama's Open Records Law very seriously. If the Supplier considers any portion of the documents, data, or records submitted in response to this solicitation to be confidential, trade secret, or otherwise not subject to public disclosure, Supplier must, in addition to the required copies below, also provide the ADOC with a separate, redacted copy of its proposal on a disc in PDF format, marked clearly as a "REDACTED COPY," and briefly describe in a separate writing, as to each redacted item, the grounds for claiming exemption from the public records law. This redacted copy shall be provided to the ADOC at the same time Supplier enters its submissions and must only exclude or redact those exact portions that are claimed confidential, trade secret, or otherwise not subject to disclosure.

Supplier shall be responsible for defending its determination that the redacted portions of its submissions are confidential, trade secret, or otherwise not subject to disclosure. Furthermore, Supplier shall protect, defend, and indemnify the ADOC for any and all claims arising from or relating to Supplier's determination that the redacted portions of its proposal are confidential, trade secret, or otherwise not subject to disclosure. All of the above shall be acknowledged in Supplier's separate writing that must accompany the "REDACTED COPY."

If Supplier fails to submit a Redacted Copy with its proposal, the ADOC is authorized to produce the entire document(s), data, and/or records submitted by the Supplier in response to any public records request.

5.3 Oral Presentation and/or Site Visits

The ADOC may, at its sole option, elect to require oral presentation(s) by Suppliers being considered for award. This provides an opportunity for the ADOC to ask questions and Suppliers to clarify or elaborate on their proposals. This is a fact finding and explanation session only and does not include negotiation. The ADOC reserves the right to visit the Facility(ies) included in the Proposal for verification of compliance with the specifications in this RFP. The ADOC will schedule the time and location of these presentations or visits, if required.

5.4 Request to Modify or Withdraw Proposal

Supplier may make a written request to modify or withdraw the proposal at any time prior to opening. No oral modifications will be allowed. Such requests must be addressed and labeled in the same manner as the original proposal and plainly marked Modification to, or Withdrawal of, Proposal. Only written requests received by the ADOC prior to the scheduled opening time will be accepted. The ADOC will correct the proposal after opening.

5.5 Supplier's Representation

Supplier, by submission of a proposal, represents that it has read and understands the solicitation document and specifications and has familiarized itself with all federal, state, and local laws, ordinances, rules, and regulations that may affect the cost, progress, or performance of the work.

The failure or omission of any Supplier to receive or examine any form, instrument, addendum, or other documents, or to acquaint itself with conditions existing at the sites, shall in no way relieve Supplier from any obligations with respect to its proposal or to the Contract.

5.6 Identification of Proposal Envelope

A. Envelopes/boxes containing proposals shall be sealed and marked in the lower left-hand corner with the solicitation number, "ADOC RFP No. 005 26000000003," hour, and due date of the proposal. A sample of a return mailing label for identifying the package as a sealed proposal has been provided as Attachment B. This format should be used on your proposal packaging. It is further suggested that, if you submit your proposal by a courier such as FedEx or UPS, and place your sealed envelope inside the courier's envelope, that you clearly mark the courier's envelope with the same information.

B. No other correspondence or other proposals should be placed in the envelope.

C. Envelopes that are prematurely opened due to Supplier's failure to comply with this Section will not be considered. The ADOC assumes no responsibility for the premature opening of any envelope not properly identified.

5.7 Suspected Errors/Clarification

Consistent with Section 5.1.c, if Supplier suspects an error, omission, or discrepancy in this solicitation, Supplier must notify Ms. Mandy Speirs, ADOC's Single Point of Contact, via e-mail at Mandy.Speirs@doc.alabama.gov, and such notification must be received by the ADOC **by 4:00 p.m., Central Standard Time, on August 12, 2026**. The subject line of the e-mail should read "RFP 005 26000000003: Alabama Therapeutic Education Reentry Facility." The ADOC will issue written instructions, if appropriate, by close of business on August 18, 2026.

If Supplier considers any part of the RFP unclear, Supplier is expected to make a written request for clarification by no later than **4:00 p.m., Central Standard Time, on August 12, 2026**. In the ADOC's response, the ADOC will provide the request for clarification followed by a statement of clarification by close of business on August 18, 2026. A copy of the responses will be posted as an amendment in the STAARS system.

5.8 Submission Requirements

One original 5 copies, and 5 USB drives containing an electronic copy of the proposal must be submitted to the ADOC. This does not include the "REDACTED COPY" Supplier may choose to submit. See Section 5.2.C.5. Each copy of the proposal should be bound or contained in a single volume where practical. All documentation submitted with the proposal should be contained in that single volume. If desired, the "REDACTED COPY," should also be included on the USB drive. **Supplier's Cost Proposal shall be included in a separate, sealed envelope.**

Failure to do so will result in a disqualification of the proposal. The ADOC will not accept oral, electronic, or faxed proposals. Supplier shall make no other distribution of the proposals. **The following is required in the proposal:**

All Suppliers must fully complete Attachment A, Supplier Proposal Form, in submitting their proposed prices and certifying acceptance of the terms and conditions associated with the solicitation. The Supplier Proposal Form must be signed and notarized in order to be considered. If Supplier is a corporation, the proposal must be submitted in the name of the corporation, not simply in the corporation's trade name. In addition, Supplier must indicate the corporate title of the individual signing the proposal. **Copies of any forms listed in Attachment A must also be submitted.**

5.9 Evaluation Criteria

Proposals will be evaluated by the ADOC using the following criteria:

Criteria	Percentage
General Qualifications	5%
Correctional Management Experience	20%
Suitability of Approach/Methodology	30%
Total Cost	45%
Total Possible	100 %

A. Notwithstanding the foregoing, the ADOC reserves the right to award on the basis of cost alone, qualifications alone taking into consideration value to the State, or to accept or reject any or all bids if it is determined to be in the best interest of the State.

B. Proposals found to be technically or substantially non-responsive at any point in the evaluation process may be rejected and not considered further.

This portion intentionally left blank.

ATTACHMENT A

SUPPLIER PROPOSAL FORM

Failure to complete and provide this form with the proposal submission will result in rejection of your proposal. For any portions for which no response is necessary, please mark the response as “N/A.”

I. General Qualifications

A. Provide Supplier’s contact information, including company name (if applicable), primary contact, mailing address (including city, state, and zip code), phone number, and e-mail address¹.

B. Indicate the length of time you have been in business providing this type of good or service:

Years: _____ Months: _____

C. If Supplier is a business entity, provide Supplier’s FIN or FEI Number and Supplier’s Alabama Business License Number. If Supplier is an individual, Supplier must provide a statement that, upon award of a contract, Supplier agrees to take the steps required to sign up with the Alabama State Comptroller in order to receive payment.²

D. If Supplier is a business entity, provide a statement that the Supplier’s corporate office is registered with the Secretary of State to do business in the State of Alabama or provide proof of having submitted an application to do business with the assurance that Supplier will be licensed prior to assuming the contract.

E. Complete, sign, notarize, and attach the “Disclosure Statement” as required by Act 2001-955. This statement is required to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$25,000. The form, along with instructions, can be found at www.ago.alabama.gov (click on “Resources”). At least one (1) original should be submitted. For your convenience, a copy of the form has been provided as part of Attachment D.

F. Provide a complete copy of Supplier’s Memorandum of Understanding with DHS showing enrollment in the E-verify system (this can be printed from your business’s screen once logged in to E-verify).

G. Complete and attach the “CERTIFICATE OF COMPLIANCE WITH THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT”

¹ Note: The e-mail address may be used for formal communications from the ADOC.

² This requirement is separate and apart from the registration with the Secretary of State as provided in subsection (e).

as required by Act 2011-535, and as amended by Act 2012-491. For your convenience, a copy of the certification form is located on the ADOC website.

H. Complete and attached the “CERTIFICATE OF COMPLIANCE WITH ACT 2016-312 as required by said act. For your convenience, a copy of the certification form has been provided as part of Attachment D.

I. Read, expressly agree, and certify that Supplier has and will comply with all Terms and Conditions as set forth in Section II of the RFP.

J. Read, expressly agree, and certify that Supplier has and will comply with all Certifications as set forth in Section IV of the RFP.

II. Correctional Management Experience

Provide, at a minimum, the information requested below. (If any correctional service functions will be subcontracted, submit a separate response for each sub-Supplier):

A. Supplier’s experience in the field of adult corrections, specifically the nature of experience related to the operation of correctional facilities meeting the criteria specified in this RFP. Suppliers must:

- 1) have at least five (5) years of experience providing the type of services requested in this RFP to a daily population of at least four hundred (400) inmates;
- 2) list all past and present contracts in the last five (5) years. For each of these contracts:
 - a) list the services provided;
 - b) list the year(s) in which the services were provided;
 - c) list the number and classification of inmates under supervision;
 - d) list the name and phone number of the public body’s contract monitor for each contract; and
 - e) provide a list of all contracts that have been terminated prior to the end of the contract and the reasons for that termination.

B. Provide names, qualifications, certifications, and experience of all personnel that will be utilized to perform services as outlined in this RFP. Provide the profile and qualifications of the team and key personnel that will be assigned. Supplier shall specifically identify and provide qualifications for the person(s) who will serve as its liaison and facility administrator(s).

C. Describe the Facility’s organization structure that accurately reflects the structure of authority, responsibility, and accountability within the Facility and between the Facility and Supplier’s off-site operations. Supplier should include an organizational chart in its proposal.

D. Indicate specific features that distinguish Supplier from other Suppliers in the field.

E. Provide three (3) references, if possible, from current or former clients. The references should attest to the experience of the Supplier and the project team in developing, implementing, and supporting software/product of similar scope. For each reference, the following information must be included: Company Name and Address; Contact Name, Title, Phone Number, and E-mail; Dates of Service to Client; and a description of the supplies or services provided.

F. Provide a detailed narrative describing the effectiveness of the proposed programming. At a minimum, this should include:

- 1) the program's impact on recidivism, including how recidivism is defined;
- 2) the program's impact on behavior for the population with which the Supplier worked; and
- 3) any other document substantiating effectiveness.

III. Suitability of Approach

Provide a plan of operation to achieve the objectives as defined in Section III of this RFP, specifically addressing and referencing each item in Section III. This will assist with the evaluation process. **Note: In responding to this term, each paragraph in the proposal should reference the corresponding paragraph from Section III. It is also helpful to repeat the text of the requirement as it appears in Section III.**

IV. Cost

NOTE: This Section must be provided in a separate, sealed envelope. Failure to do so will result in disqualification.

Supplier's Proposal shall include the following price quotes:

A. Supplier shall quote a Per Diem, per inmate price, that shall include all costs which shall be associated with services to be provided by Supplier, for the following two populations:

PTCP inmates as set out in Section 3.4.1.D.1 of this RFP.

Programming inmates as set out in Section 3.4.1.D.2 and 3 of this RFP.

B. In addition to the per diem quotes for PTCP and programming inmates provided pursuant to subsection (a), Supplier shall quote a separate daily price per inmate, for all costs associated with reentry services for inmates as set out in Section 3.4.1.D of this RFP. This reentry service fee will be added to the designated per diem rate for each inmate within 90 days of his/her EOS date.

For example, if the per diem rate for a PTCP inmate equaled [x], the daily cost the ADOC would pay for that same inmate within 90 days of EOS would be [x + reentry service fee]. If

the if the per diem rate for a Programming inmate equaled [y], the daily cost the ADOC would pay for that same inmate within 90 days of EOS would be [y + reentry service fee.]

C. Supplier shall quote a separate price per square foot for the rental reimbursement for space provided for vocational training, as set-out in Section 3.6.1.

D. Supplier shall provide a separate price per square foot for the rental cost of classroom space to be used to provide adult education, as set-out in Section 3.6.2.

V. Certification

I/we agree to furnish the services as set forth in this proposal and guarantee that the services to be provided will meet or exceed all specifications, terms, conditions, and requirements herein. The undersigned offers and agrees to comply with all terms, conditions, and certifications as stated in this RFP and furnish the services at the prices provided with this signed proposal, or as mutually agreed upon after subsequent negotiation.

_____ Authorized Signature (ink)

_____ Authorized Name (typed)

_____ Title of Authorized Person

Sworn to and subscribed before me and given under my hand and official seal this the _____ day of _____.

NOTARY PUBLIC

My Commission Expires: _____

ATTACHMENT B

PROPOSAL SUBMISSION ENVELOPE LABEL SAMPLE FOR DIRECT DELIVERY BY UPS OR FEDEX

Supplier's Name:

Supplier's Address:

**State of Alabama
Department of Corrections
Legal Division
Attn: Mandy Speirs
301 South Ripley Street
Montgomery, Alabama 36104**

**ADOC Legal Division
RFP NUMBER – 005 26000000003
RFP Hour and Due Date:
4:00 p.m. CST, August 21, 2026.**

ATTACHMENT C

REENTRY DOCUMENTS

List A: These documents verify both identity and employment eligibility

- Unexpired U.S. passport
- Unexpired foreign passport (with an I-551 stamp)
- Unexpired employment authorization card
- Alien registration receipt card or permanent resident card
- Unexpired employment authorization document containing a photograph (issued by USCIS)
- Unexpired foreign passport (with form I-94, containing an endorsement of nonimmigrant status)

List B: These documents verify identity

- Valid U.S. or Canadian driver's license or ID card that contains a photograph or description of personal characteristics
- ID card issued by local, state, or federal agencies with a photograph on it
- Voter registration card
- U.S. military card or draft record
- Military dependent's ID card
- U.S. Coast Guard Merchant Mariner card
- A Native American tribal document
- School ID card with photograph (employees under 18)
- Hospital, clinic or doctor record (employees under 18)
- Daycare or nursery school record (employees under 18)

List C: These documents verify employment eligibility

- Social security card
- U.S. or birth abroad certificate
- Native American tribal document
- U.S. citizen ID card
- Resident citizen ID card
- Unexpired employment authorization document (issued by DHS)

ATTACHMENT D

**DISCLOSURE STATEMENT & CERTIFICATE OF
COMPLIANCE FORMS**

Available at www.doc.alabama.gov

ATTACHMENT E

RFP CRITICAL DATES

<u>ACTIVITY</u>	<u>DATE</u>
Issue RFP	August 7, 2026
Deadline for Submittal of Questions	August 12, 2026, by 4:00 p.m., CST
Answers to Questions Posted on ADOC Website	August 18, 2026
Deadline for Submittal of Proposals	August 21, 2026 by 4:00 p.m., CST
Occupancy Date	December 1, 2026

Note: This timeline is subject to change based upon the needs of the State and the ADOC. Any such change will be published via amendment to this RFP.

ATTACHMENT F SUBSTANCE CHART

DRUG/CATEGORY	ADDITIONAL SUBSTANCES INCLUDED IN CATEGORY
Amphetamine	Adderall, Amphetamine, Methamphetamine, MDMA/ecstasy (3, 4-methylenedioxy-N-methamphetamine)
EtG	Ethyl Glucuronide
Alcohol	Alcohol
Barbiturates	Phenobarbital, Pentobarbital
Benzodiazepine	Versed, Valium, Xanax, Halcion, Ativan, and Klonopin
Cocaine	
Opiates	Oxycodone; Oxymorphone; Demerol; Hydrocodone; Hydromorphone; Morphine; Codeine; Methadone; Tramadol
Marijuana	
Fentanyl	Fentanyl
Buprenorphine	Suboxone
Anesthetic	Ketamine; Propofol; Chloral Hydrate
Synthetic Cannabinoids	K-2, Spice, MDMB-4en-PINACA
Bath Salts	MDPV, Mephedrone, Methyone
Gamma-Hydroxybutyrate (GHB)	Gamma-Hydroxybutyrate (GHB)
Alpha-2 adrenergic agonists	Xylazine

ATTACHMENT G

ADOC CANTEEN MASTER ITEMS

7/31/2026

ADOC #	PACK	SIZE	DESCRIPTION	ITEM #	*
1	1	1000	MEDIUM WRAP SPOON	954100	
2	12	100 CT	ECONOMY WHITE PLATE 9 IN.	117690	
4	500	1 LB	1# PAPER BAGS	885800	
5	500	2 LB	2# PAPER BAGS	885900	
6	500	4 LB	4 LB KRAFT PAPER BAG	886000	
7	500	8 LB	8# PAPER BAGS	886200	
8	500	12 LB	12# PAPER BAGS KRAFT	886400	
9	500	20# SQU	20# SQU PAPER BAGS	886600	
10	500	25# SQU	PAPER BAGS 25 LB	886700	
11	500	1/6 LB	CASH N CARRY BAGS #57	885500	
13	200	4.5 OZ	MUSTARD (4.5 GRAM)	953083	
14	9937	EACH	MAYFIELD WOODEN SPOONS	475999	
15	20	50 CT	BOOK MATCHES	91381	
16	200	9 GRAM	MAYONNAISE (9 GRAM)	952127	
17	200	.5 oz	GRAPE JELLY	953086	
20	1000	9 GRAM	HUNTS KETCHUP (9 GRAM)	953017	
110	24	3.3 OZ.	MAYFIELD BROWN COW ICE CRM BAR	475200	
111	24	2.5 OZ.	MAYFIELD FUDGE BARS	475205	
112	24	3.0 OZ.	MAYFIELD ORANGE POP UP	475210	
113	48	3.5 OZ.	MAYFIELD SUNDAE CONES	475215	
114	24	4.25 OZ.	MAYFIELD ICE CRM SAND	475220	
119	360	COUNT	TOOTSIE FROOTIES STRAWBERRY	16854	
115	48	2.13 OZ	KELL RICE CRISPY TREATS	108113	
128	24	12 oz	CREAMER CANISTER	950621	
129	12/100	COUNT	DOMINO SUGAR	950605	
130	36	2.07 oz	STARBURST ORIGINAL	13750	
131	36	1.92 OZ	3 MUSKETEERS BAR	13805	
132	18	3.3 OZ.	BABY RUTH BIG BAR	12109	
133	36	2.17 OZ	SKITTLES ORIGINAL	13720	
134	36	1.55 OZ	HERSHEY PLAIN CHOCOLATE	12350	
136	24	1.76 OZ	SNICKERS W/ALMONDS	13550	
137	36	1.84 OZ	MILKY WAY BAR	13660	
139	36	.07 OZ	CANDY PEPPERMINT STICKS	10100	
140	36	1.5 OZ	HERSHEY REESE CUPS	12550	
141	48	1.86 OZ	SNICKERS BAR	13655	
142	144	2 OZ	FRESHLEYS BUDDY BARS	47972	
143	120	.9 oz	QUAKER INSTANT GRITS	36202	
144	120	.9 OZ	QUAKER INSTANT OATMEAL	34920	
147	72	2PK	KELL POPTARTS STRAWBERRY	107242	

148	72	2PK	KELL POPTARTS BLUEBERRY	107241	
149	72	2PK	KELL POPTARTS BR/SUGAR CINN	107243	
150	36	4.0 OZ	CLOVERHILL TEXAS CINN ROLL	48279	
151	12	5 oz	UNCLE AL'S CHOC CREAM	44866	
152	12	5 OZ	UNCLE AL'S BUTTER COOKIE	44910	
153	12	5 OZ	UNCLE AL'S CHOC CHIP	44650	
154	12	5 OZ	UNCLE AL'S LEMON CREAM	44800	
155	12	5 OZ	UNCLE AL'S OATMEAL COOKIE	44770	
156	12	5 OZ	UNCLE AL'S PEANUT BUTTER	44960	
158	12	5 OZ	UNCLE AL'S VANILLA CREAM	44980	
161	54	2.75 OZ	MOON PIE CHOCOLATE DOUBLE DECKER	43971	
162	54	2.75 OZ	MOON PIE BANANA DOUBLE DECKER	43972	
163	54	2.75 OZ	MOON PIE VANILLA - DOUBLE DECKER	43973	
166	54	3.9 OZ	LITTLE DEBBIE DD OATMEAL CRÈME PIE	48311	
169	36	4.0 OZ	CLOVERHILL BLUEBERRY CLAW	48278	
171	60	2.25 OZ	SNYDER JALAPENO PRETZELS	107170	
172	60	2.25 OZ	SNYDER HOT BUFFALO WING PIECES	107171	
173	64	2 oz	CHEETOS CRUNCHY	109810	
174	36	1.5 oz	BUGLES NACHO	109811	
177	60	1.5-OZ	SNYDER MINI PRETZEL	107172	
181	64	2 OZ	FRITO'S CORN CHIPS	109807	
182	42	3.5 OZ.	KARNUTS SALTED PEANUTS	108006	
183	48	2 OZ	KARS TRAIL MIX	108125	
186	64	1.75 oz	DORITO'S NACHO LSS	109808	
187	64	1.75 OZ	DORITO'S RANCH LSS	109809	
188	48	3.5 OZ.	FRESHLEY'S CARROT CAKE	48224	
189	78	.75 oz	BUDS BEST SALTED CRACKERS	46385	
191	54	4 OZ	FRESHLEYS HONEY BUN	48222	
195	12	4 OZ	JJ APPLE PIE	40301	
196	12	4 OZ	JJ CHERRY PIE	40302	
197	12	4 OZ	JJ PEACH PIE	40303	
198	12	4 OZ	JJ CHOCOLATE PIE	40305	
200	12	14 OZ	GRAHAM CRACKERS	45361	
201	72	1.75 OZ	KARNUTS MIXED NUTS OF ALM/PNUT/CASHEW	108007	
211	12	2.25 OZ	MARUCHAN CHICKEN SOUP CUP	133970	
214	12	2.25 OZ	MARUCHAN HOT&SPICY BEEF SOUP CUP	133973	
216	12	2.25 OZ	MARUCHAN ROASTED CHICKEN CUP SOUP	133972	
218	12	1 oz	NUTELLA W/BREADSTICKS	18698	
220	12	16 OZ.	KRAFT SQUEEZE CHEESE	90431	
222	12	8.5 oz	NBC TRISCUITS ORIGINAL	45735	
224	6	9.1 OZ	NBC WHEAT THINS	45736	
225	24	6 OZ	HOT SAUCE PLASTIC LOUISIANA	41141	
226	12	12 OZ	JALAPENO SLICES PLASTIC JAR	100655	

227	24	5 oz	B/C CHICKEN VIENNA	92610	
228	24	5 OZ	B/C HOT CHICKEN VIENNA	92611	
231	48	4.23 OZ	FRESH CATCH LT TUNA POUCH	100520	
234	36	3.53 OZ	CHICKEN SEA SARDINES POUCH	100523	
235	36	3.53 OZ	CHICKEN SEA HOT SARDINES POUCH	100524	
240	12	3 OZ	RUDOLPHS BOLD/SPICY PORK SKINS	107285	
241	56	1 OZ	UNCLE RAY'S REGULAR CHIPS	109812	
242	56	1 OZ	UNCLE RAY'S BBQ CHIPS	109813	
243	56	1 OZ	UNCLE RAY'S SOUR CREAM AND ONION	109814	
250	24	8 OZ	INSTANT RICE	100650	
251	24	4 OZ	VELVETTA CHEESY REFRIED BEANS	100651	
252	24	4 OZ	VELVETTA SPICY BEANS & RICE	100652	
253	48	8 OZ	FLOUR TORTILLA	100653	
299	144	.53 OZ	SWISS MISS SUGAR FREE COCOA	37205	
301	300	.71 OZ	SWISS MISS HOT COCOA	37207	
302	12	3/1 QT	SACO INST MILK	50820	XXX
322	18	12 oz	KOOIAID GRAPE	50821	
323	18	12 OZ	COUNTRY TIME LEMONADE	50822	
324	12	19 OZ	SWEET FUSION FRUIT PUNCH	50823	
325	12	19 OZ	SWEET FUSION CHERRY	50824	
327	24	3 OZ	KEEFE 100% COLOMBIA FR/DRIED COFFEE	37790	
333	24	2.5 OZ	TASTERS CHOICE INSTANT COFFEE POUCH	37781	
335	48	5.5 OZ	CAMPBELL'S V-8 JUICE	90100	
336	12	20 COUN	LIPTON TEA BAGS	137801	
375	35	16.9 OZ	CRYSTAL GEYSER SPRING WATER	48915	
402	1	4.2 oz	CREST TOOTHPASTE	583105	
403	1	2.5 oz	COLGATE CAVITY PROTECTION TOOTHPASTE	582801	
411	1	8 OZ	MOUTHWASH AL/FREE	560208	
412	1	EACH	TOOTHBRUSH HOLDER W/CAP	868476	
414	1	EACH	COLGATE TOOTHBRUSH MEDIUM	581507	
415	1	EACH	COLGATE TOOTHBRUSH SOFT	581508	
418	1	100 YARD	GS DENTAL FLOSS WAX	574642	
420	1	60 CT	POLIDENT TABLET 60'S	582540	
423	1	1.4 oz	FIXODENT FRESH CREAM	583600	
424	1	3/16 OZ	ORAJEL	564050	
427	1	EACH	PEPTO BISMOL TABLET 30 COUNT	501050	
428	80	5 oz	NEXT 1 ANTIBACTERIAL SOAP	125502	
429	1	EACH	SOAP CONTAINER	868477	
431	48	3.17 OZ	DOVE SOAP REGULAR BAR	125620	
432	24	3 PK	IVORY BAR SOAP (PERSONAL)	126100	
437	24	3.75 oz	IRISH SPRING SOAP	125901	
439	1	3 OZ	BANANA BOAT 3 OZ	560916	
440	1	COUNT	CARMEX TUBE	536155	

444	1	2 OZ	NOXEMA CREAM	511223	
449	1	3.4 OZ	VIC LOTION TUBE	511605	
452	1	3.75 OZ	GS PETRO JELLY	574639	
455	1	1.76 oz	VAPORUB	561400	
456	1	4 OZ	GOLD BOND MEDICATED POWDER	533755	
464	36	2 PK	BIC SENSATIVE DISPOSABLE RAZOR CASE	566922	
469	1	1.7 OZ	SECRET SOLID POWDER FRESH	513760	
470	12	1.8 OZ	MENNEN SPEED STICK REGULAR	512753	
471	12	1.8 oz	RIGHT GUARD ACTIVE FRESH STICK CASE	513263	
472	1	1 OZ	A&H ULTRAMAX FRESH SCENT	512103	
473	12	1.4 OZ	LADY SPEED STICK	512751	
474	12	2.6 oz	RIGHT GUARD ACTIVE FRESH STICK CASE	513264	
476	1	2.6 OZ	A&H WIDE SOLID UNSCENTED	513257	
500	1	15 OZ	ELEMENTZ ALM SHEA CONDITIONER	516862	
502	1	5 OZ	BLUE MAGIC PRESS/OIL 5 OZ	515905	
506	1	19 oz	SILK ELEMENTS CONDITIONER	574456	
507	1	13.5 OZ	GS DANDRUFF SHAMPOO	574632	
508	1	7.5 OZ	SULFUR 8 SHAMPOO	574460	
510	1	EACH	SHOWER CAPS CLEAR PLASTIC	868485	
516	1	4 OZ	MAGNIFICENT QUEEN HAIR FOOD	574475	
518	1	KIT	SOFT & BEAUTIFUL RELAXER KIT	574480	XXX
520	1	KIT	QUANTUM EXTRA BODY PERM	574487	XXX
522	1	8 OZ	ALCOHOL FREE HAIRSPRAY	533252	
538	1	EACH	LD 1 UNBREAK POCKET COMB	868481	
540	1	2 oz.	NAIR FACE CREAM	513300	XXX
542	1	18 CT	PONYTAIL HOLDER BLACK	871025	XXX
543	1	#824	BOBBY PINS BLACK	872110	XXX
551	1	20 CT	CAREFREE PANTY SHIELD 20 CT	118103	
564	1	24 CT	PV NON ASPRIN REG ST TAB	574618	
566	1	2/4.5 OZ	SUMMERS EVE E/C VING/WATER	515680	
567	1	10 CT	TAMPAX SUPER TAMPONS	119500	
568	1	10 CT	TAMPAX REGULAR	119280	
570	1	32 CT	BAYER LOW DOSE 81 MG	552400	
578	12	15 OZ	ELEMENTZ ALOE/GINGER SHAMOOO	574452	
579	1	1 OZ	GS HYDROCORTISONE M/S 1%	574641	
580	1	1 OZ	PV TOLNAFATE 1% CREAM	559516	XXX
581	1	30 ct	Q-TIPS	565810	XXX
582	1	8 CT	J&J BAND-AIDS	535100	
583	1	1 OZ	GS TRIPLE ANTIBIOTIC	574634	
589	1	6 OZ	GS CALAMINE LOTION	574651	
590	20	9 CT	HALLS MENTHOL COUGH DROPS (9ct stick)	508700	
592	1	1.8 OZ	GS HEMORRHOID CREAM MAX	574630	
593	1	24 CT	GS CHLORPHENIRAMINE TABLETS	574631	

594	1	24 CT	GS IBUPROFEN TABLET	574637	
595	1	96 CT	GS ANTACID TABLETS	574649	
596	1	60 CT	SUNDANCE ONE A DAY VITAMINS	554610	
597	1	60 CT	SUNDANCE DAILY VIT W/IRON	554603	
602	10	20's	DORAL F/F MENTHOL BOX 100'S	301837	
603	10	20's	DORAL F/F BOX 100'S	301850	
608	10	20'S	KOOL SUPER BOX 100'S	303030	
611	10	20's	NEWPORT	305650	
612	10	20'S	MARLBORO RED BOX	304400	
614	10	20's	NEWPORT BOX	305650	
620	12	5 OZ	GARRETT MILD SNUFF	335900	
621	5	CANS	ZYN MENTHOL 3MG	397196	
622	5	CANS	ZYN WINTERGREEN 3MG	397204	
623	5	CANS	ZYN CITRUS 3 MG	397212	
626	12	.65 OZ	TOP MENTHOL CIGARETTE TOBACCO	330165	
627	12	.65 OZ	TOP TOBACCO	330163	
631	6	LARGE	AMERICAS BEST SCRAPP TOBACCO	323530	
638	1	14CT	NICODERM 21 MG STEP 1	512210	XXX
639	1	14CT	NICODERM 14 MG STEP 2	512212	XXX
640	1	14CT	NICODERM 7 MG STEP 3	512214	XXX
650	12	COUNT	READING GLASSES 12/100 POWER	834660	
651	12	COUNT	READING GLASSES 12/150 POWER	834661	
652	12	COUNT	READING GLASSES 12/200 POWER	834662	
701	24	PACKS	TOP CIGARETTE PAPERS	310900	
705	1	4 OZ	BORDEN ELMERS GLUE	881720	
710	50	COUNT	POSTER BOARD WHITE	882840	
710	50	ct	POSTER BOARD WHITE	882840	
801	1	100 CT	TYPING PAPER	882000	
802	48	8.5X11	MEAD WHITE LEGAL PADS CASE	882249	
803	1	12 ct	COLORLED PENCILS	885230	XXX
804	48	CT	ADULT COLORING BOOKS	881250	
806	1	2 PK	BIC STIC MED BLACK	884100	
807	1	12"	REGULAR RULER W/METRIC	883220	
809	1	12 CT	PENCIL	884020	
810	24	50 ct	ENVELOPES PRESS/SEAL # 10 CASE	869220	
812	1	10X13	ENVELOPES NO CLASP 20 CT	869191	
813	1	EACH	EAR BUDS	834625	
814	1	PACKS	BEE PLAYING CARDS	873485	
815	1	EACH	PENCIL SHARPENER	882743	
816	1	EACH	MIGHTY BRIGHT BOOK LIGHT	834626	XXX
817	48	COUNT	SUDOKA BOOKS	881251	
818	48	COUNT	CROSSWORD BOOKS	881252	
819	48	COUNT	WORDFIND BOOKS	881253	

820	1	SMALL	GYM SHORTS WHITE	834616	
821	1	MEDIUM	GYM SHORTS WHITE	834617	
822	1	LARGE	GYM SHORTS WHITE	834618	
823	1	XLARGE	GYM SHORTS WHITE	834619	
824	1	XXLARGE	GYM SHORTS WHITE	834620	
826	48	4 PACK	PANASONIC ALKA AA 4 PACK	834385	
827	48	4 PACK	PANASONIC ALKA AAA 4 PACK	834386	
828	1	CT	KOSS HEADPHONES -ALL PLASTIC HP6/KTX	834621	
829	1	CT	JENSON CLEAR RADIO'S	834622	
830	1	1 3/4"	MASTERLOCK LOCK 13/4"	847401	
836	12	10 oz	TIDE SIMPLY CLEAN AND FRESH LIQ	130505	XX
837	15	15 CT	BOUNCE SHEETS	75001	
839	12	100CT	SWEET N LOW	134750	
841	24	24 CT	H/DUTY SPOONS	117800	
842	1	12 OZ	PLASTIC COFFEE CUP	834630	
843	1	22 OZ	PLASTIC CUP W/LID	834632	
844	1	10 CT	EMERY BOARDS	871900	
845	1	EACH	NAIL CLIPPERS W/O FILE	871811	
850	1	24"	NECK CHAIN	847405	
851	1	SZ 9	DELUXE SHOWER SHOE SZ 9	834635	
852	1	SZ 10	DELUXE SHOWER SHOE SZ 10	834636	
853	1	SZ 11	DELUXE SHOWER SHOE SZ 11	834637	
854	1	SZ 12	DELUXE SHOWER SHOE SZ 12	834638	
855	1	SZ 13	DELUXE SHOWER SHOE SZ 13	834639	
856	1	SZ 14	DELUXE SHOWER SHOE SZ 14	834640	
857	1	SZ 15	DELUXE SHOWER SHOW SZ 15	834641	
859	1	11052X	WOMEN'S SHOWER SHOE SMALL	834645	
860	1	11052X	WOMEN'S SHOWER SHOE MEDIUM	834646	
861	1	11052X	WOMEN'S SHOWER SHOE LARGE	834647	
866	96	1 ROLL	BTHRM TISSUE 2PLY ACCLAIM	120620	
867	10	56 CT	FLUSHABLE WIPES COTTENELLE	120618	
881	6	10 OZ	HORMEL M/W CHICKEN ALFREDO	99665	
882	12	7.5 OZ	DINTY MOORE MICRO-BEEF STEW	99651	
954	12	7.5 OZ	CBRD M/W LASAGNA	100035	
897	12	16 oz	PEANUT BUTTER	123254	
899	6	10 OZ	HORMEL COMPLETE CHILI W/BEANS MW	99668	
901	32	2.5 OZ	CHEESEWICH SALAMI CHEDDAR CHEESE	417377	
902	32	2.5 OZ	CHEESEWICH SALAMI COLBY JACK CHEESE	417378	
905	72	4 OZ.	MAYFIELD VANILLA NSA ICE CREAM	475595	
908	72	4 OZ.	MAYFIELD CHOCOLATE NSA ICE CREAM	475590	
909	12	IND WRAP	VAN HOLTEN HOT PICKLE	124100	
910	12	IND WRAP	VAN HOLTEN JUMBO PICKLE	124000	

912	12	6.2 OZ	PIERRE PHILLY/CHEESE/STEAK SANDWICH	471580	
914	12	5.25 OZ	PIERRE RIBLETS	417571	
915	12	4.1 OZ	PIERRE GRILLED CHEESE SANDWICH	471582	
916	10	5 OZ	S/C BBQ SANDWICH	471585	
917	24	5.7 OZ	TONY'S SUPREME PIZZA WRAP	415910	
924	36	COUNT	ACT II BUTTER POPCORN 2.75 OZ	109155	
925	8	5.5 oz	D/DEE CHICKEN SALAD WEDGE	417328	
926	10	8.9 OZ	BIG AZ CHARBROIL CHEESEBURGER	417394	
927	8	5.5 oz	D/DEE HAM & CHEESE WEDGE	417332	
929	8	5.5 oz	D/DEE TURKEY RANCH SANDWICH	417336	
930	8	6.45 oz	D/DEE DBL CHEESEBURGER	417355	
931	8	6.5 oz	D/DEE STEAK/CHEESE SANDWICH	417357	
932	96	1.25 OZ	KELLOGGS RSN/BRAN CEREAL	34103	
933	96	1 OZ	KELLOGGS FRST/FLAKES CEREAL	34104	
934	12	12 oz	DON MIGUEL SPICY BEEF/BEAN BURRITO	915653	
937	24	4 OZ.	J/D PANCAKE & SAUSAGE	471610	
939	12	12 OZ	DON MIGUEL CHIPOTLE CHICKEN BURRITO	915658	
941	45	3 PK	TRIPLE PLAY SAUSAGE AND BISCUIT 4.1 OZ	407000	
942	6	9 oz	DINTY MOORE MICRO-ROAST BEEF&GRAVY	99670	
943	6	10 OZ	DINTY MOORE MICRO-TURKEY&DRESSING	99680	
945	6	9 oz	DINTY MOORE MICRO-BEEF STEW	99660	
946	12	4.25 oz	K/FSUNRISE(SAU/EGG/CHEESE) BISCUIT	407130	
949	8	8.6 OZ	PIERRE BIG RIB SANDWICH	471577	
950	8	7. OZ	SMOKECREST CHILI CHEESE DOG TWIN	417376	
954	12	7.5 OZ	CBRD M/W LASAGNA	100035	
956	12	5.40 oz	F/CHONEY MUSTARD CHICKEN	417361	
957	12	5.0 oz	D/DEE HAM SWISS SUB	417362	
958	12	5.0 oz	D/DEE ALL AMERICAN HOAGIE	417367	
976	100	1 oz	KEN'S RANCH DRESSING	953235	
977	100	1.25 OZ	SWEET BABY RAYS BBQ SAUCE	953210	
992	8	9.2 OZ	BIG AZ SPICY CHICKEN SANDWICH	417581	
1022	12	10 PK	ALL SPORT SB/WATERMELON DRINK MIX	48301	
1023	10	6 OZ	SMOKECREST CHICKEN & BISCUIT	417379	
1046	120	1.29 OZ	LANCE TOASTY CRACKERS	18638	
1047	120	1.37 OZ	LANCE NEKOT LEMON CRACKERS	18639	
1048	120	1.72 OZ	LANCE GRILLED CHEESE CRACKERS	18640	
1049	1	16 oz	BORDEN WHOLE WHITE MILK	288142	
1050	12	12 OZ	SHAMROCK ESL WHOLE WHITE MILK	288131	
1080	54	3.1 OZ	LITTLE DEBBIE ZEBRA CAKES	48312	
1235	48	90 GM	OLAY ULTRA SCENT WATERLILY SOAP	124901	
1201	8	16-OZ	MAYFIELD COOKIES CREAM ICE CREAM	475410	
1202	8	16-OZ	MAYFIELD HOMEMADE VANILLA ICE CREAM	475415	
1203	8	16-OZ	MAYFIELD MOOSE TRACK ICE CREAM	475420	

1207	8	16-OZ	MAYFIELD BUTTER PECAN ICE CREAM	475440	
1210	8	16-OZ	MAYFIELD STRAWBERRY	475425	
1212	8	16 OZ.	MAYFIELD SMOKEY MOUNTAIN FUDGE	475485	
1218	8	PINT	MAYFIELD CHOC ICE CREAM	465475	
1219	36	1.9 oz	BUTTERFINGER STANDARD	12103	
1220	48	1.74 OZ	M&M PEANUT STANDARD	13400	
1221	36	1.69 OZ	M&M PLAIN STANDARD	13822	
1227	8	7 oz	TOOTSIE ROLL SOUR FRUITIES	19088	
1228	8	7.3 OZ	TOOTSIE ROLL CHOCOLATE	19090	
1236	80	5 OZ	KLEMENTZ BEEF SUMMER SAUSAGE	101542	
1237	10	1.25 OZ	JACK LINKS ORIGINAL JERKY	101350	
1238	112	.5 OZ	JACK LINKS ORIGINAL STICK	101634	
1240	24	3 OZ	MARUCHAN TEXAS BEEF CLEAR PACK	133954	
1241	24	3 OZ	MARUCHAN CAJUN CHICKEN CLEAR PK	133962	
1242	24	3 OZ	MARUCHAN CAJUN SHRIMP CLEAR PK	133961	
1243	24	3 OZ	MARUCHAN CHILI FLAT CLEAR PACK	133953	
1244	24	3 OZ	MARUCHAN HOT AND SPICY VEG CLR	133963	
1250	24	3.53 OZ	CHICKEN SEA MACKEREL POUCH	100526	
1255	180	2 OZ	JALAPENO CHEESE PACKET	953100	
1260	60	2.5 OZ	GRANDMA CHOC CHIP BIG COOKIE	109844	
1261	24	6 OZ	MARKET SQUARE PNB COOKIES	44871	
1270	64	1.5 OZ	LAYS ORIGINAL POTATO CHIPS	109892	
1271	64	1.75 OZ	CHEETO'S FLAMING HOT	109834	
1300	1	EACH	SATIN HAIR BONNET PURPLE	868500	XXXXX
1301	1	EACH	SATIN HAIR BONNET BLACK	868501	XXXXX
1302	6	6 oz	GILLETTE TUBE SHAVE CREAM	513270	
1303	12	2.5 OZ	HORMEL SPAM (POUCH)	100511	
1310	24	20 OZ	COCA COLA PLASTIC	52911	
1311	24	20 OZ	DIET COCA COLA PLASTIC	52912	
1312	24	20 OZ	SPRITE ZERO/DIET PLASTIC	52880	
1313	24	20 OZ	FAYGO COLA PLASTIC	49000	
1314	24	20 OZ	FAYGO MOON MIST PLASTIC	49060	
1315	24	20 OZ	FAYGO GRAPE PLASTIC	49050	
1316	24	20 OZ	FAYGO KIWI/STRAWBERRY PLASTIC	49005	
1317	24	20 OZ	FAYGO ORANGE PLASTIC	49100	
1318	24	20 OZ	FAYGO PEACH PLASTIC	49270	
1319	24	20 OZ	FAYGO PINEAPPLE/ORANGE PLASTIC	49105	
1325	24	12 OZ	POWERADE FRUIT PUNCH	49751	
1326	24	12 OZ	POWERADE MOUNTAIN BERRY BLAST	49752	
1327	24	12 OZ	POWERADE MIXED BERRY ZERO	49753	
1350	1	7.9 OZ	COCOBUTTER BODY LOTION	513320	XXX
1351	1	16 CT	ALWAYS ULT OVERNIGHT W/WINGS	118145	
1352	1	22 CT	ALWAYS ULTRA THINS W/WINGS	118806	

1353	1	15 OZ	INFUZED COCOA BUTTER LOTION	511228	
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XX BIRMINGHAM CBF AND MONTGOMERY WF ONLY
 XXX FEMALE FACILITIES ONLY
 XXXX LIMESTONE ONLY
 XXXXX BIRNINGHAM CBF ONLY