



BOB RILEY  
GOVERNOR

# State of Alabama Alabama Department of Corrections

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DONAL CAMPBELL  
COMMISSIONER

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February 1, 2006

TO: WARDENS  
HEADS OF STATE AGENCIES  
DIVISION HEADS  
ADMINISTRATIVE REGULATION MONITORS

CHANGE #1  
ADMINISTRATIVE REGULATION 318

## STAFF/INMATE RELATIONSHIPS

PURPOSE: Publish revised policy regarding inmate hobby craft items.

CHANGES TO BE MADE:

### Reference

AR 318, *Staff/Inmate Relationships*, dated January 14, 2005.

### Action Required

Page 3, Paragraph V. I.

Delete existing paragraph V.I. and insert new paragraph I.:

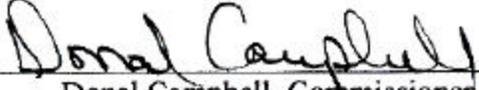
- I. An employee shall not trade, barter, or enter into any business transaction with an offender, except as specified by the Institutional Hobby Craft Item SOP. Furthermore, employees shall not maintain any business relationship with offenders or their families, nor shall employees carry, mail, pass, or throw contraband in or out of any correctional institution.

Page 3, Paragraph V. I. 1.

Insert the following new paragraph 1 and renumber remaining paragraph 1-3 to 2-4.

- 1. An employee of the ADOC may not purchase hobby craft items made by inmates under the custody of the ADOC for resale.

File this numbered change at the back of the regulation after annotating both the index and the regulation to indicate the required changes have been completed. Advise all personnel in your organization of the change to this regulation.

  
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Donal Campbell, Commissioner