

The following Immediate Change Notice (ICN) shall be made to AR 208, *Employee Standards of Conduct and Discipline*, dated August 17, 2005,

**effective June 1, 2010.**

Change III. X. To read:

“X. Unexcused Absence: Failure to report to work or reporting to work later than two (2) hours after the start of assigned duty/shift time without prior supervisory approval.”

File this Immediate Change Notice at the back of the regulation after annotating both the index and the regulation to indicate this change has been completed.

Advise all personnel in your organization of this change to the regulation.

This change will be incorporated into the forth coming AR 208, *Employee Standards of Conduct and Discipline*.

This ICN will be posted to the Public Folders.

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